

DRAFT



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time

Monday June 6, 2022 at 12:00 PM

Location

[Click here to join the meeting](#)

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
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Committee Members Present

H. Schmidt (remote), J. Cassleman (remote)

Committee Members Absent

B. Anderson, L. Sullivan, L. Werner

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Jun 6, 2022 at 12:11 PM.

C. Approve Minutes

II. Updates, Reports, and Discussion Items

A. Community Building

B. Goals and Tasks

Reviewed goals and tasks for each committee.

C. Board Effectiveness: Accountability, Meetings, and Composition

Challenge: getting committee level work done at monthly meetings can be challenging.

Proposed solution: hold a committee business meeting once each month and hold a committee 'work' meeting once each month.

GC will proposed to the board that a work session meeting be added each month to the board and committee calendars.

J. Cassleman made a motion to GC recommends that the board add a monthly work session meeting to their annual calendar.

H. Schmidt seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

L. Sullivan	Absent
J. Cassleman	Aye
H. Schmidt	Aye
L. Werner	Absent
B. Anderson	Absent

III. Action Items

A.

Trustee Recruitment

Recruiting individuals to committees initially will allow them to get a sense of whether they are able to allocate time to board work. This is a good "stepping stone" for potential board membership.

John will distribute notes from previous meeting detailing sources of potential committee recruits.

GC members would benefit from some version of a "case for support" document.

B. Annual Meeting and Board Retreat

C. Board member evaluation

Best practice dictates that GC reaches out to board members to gauge future plans.

IV. Closing Items

A. Assign tasks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:56 PM.

Respectfully Submitted,
H. Schmidt

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

Resources: [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)