

DRAFT



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

# Pullman Community Montessori

## Minutes

### Governance Committee (GC) Meeting

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#### **Date and Time**

Monday April 4, 2022 at 12:00 PM

#### **Location**

[Click here to join the meeting](#)

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
  2. Board Composition
  3. Board Knowledge
  4. Board Effectiveness
  5. Board Leadership
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#### **Committee Members Present**

H. Schmidt (remote), J. Cassleman (remote), L. Sullivan (remote)

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## **Committee Members Absent**

B. Anderson, L. Werner

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Apr 4, 2022 at 12:10 PM.

#### **C. Approve Minutes**

J. Cassleman made a motion to approve the minutes from Governance Committee (GC) Meeting on 03-07-22.

H. Schmidt seconded the motion.

The committee **VOTED** to approve the motion.

### **II. Updates, Reports, and Discussion Items**

#### **A. Community Building**

#### **B. Goals and Tasks**

GC will maintain a share 'dashboard' that tracks the status of the various committees' goals and tasks.

Each month, GC will update dashboard on previous month's activities.

#### **C. Board Effectiveness: Accountability, Meetings, and Composition**

Board recruitment efforts should maintain 'long line of sight' on candidates with Montessori training, since these are rare.

### **III. Action Items**

#### **A. Committee Goal & Task Review Process**

Board recruitment notes:

- Identify interested community groups. Provide regular updates to these groups.
- Maintain list of community members GC has contacted. Include notes identifying opportunities.

Proposed Task: Identify sources of candidates and connections and determine the proper PCM contact.

Proposed Task: GC will review screening and application procedures

Proposed Task: Develop standardized written invite for potential candidates

#### IV. Closing Items

##### A. Assign tasks

##### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:15 PM.

Respectfully Submitted,  
H. Schmidt

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

**Resources:** [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)