Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time
Monday February 7, 2022 at 12:00 PM

Location
Click here to join the meeting

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
2. Board Composition
3. Board Knowledge
4. Board Effectiveness
5. Board Leadership

Committee Members Present
H. Schmidt (remote), J. Cassleman (remote)

Committee Members Absent

B. Anderson, L. Sullivan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Feb 7, 2022 at 12:04 PM.

C. Approve Minutes

J. Cassleman made a motion to approve the minutes from Governance Committee (GC) - Bonus Meeting! on 01-10-22.
H. Schmidt seconded the motion.
The committee **VOTED** to approve the motion.

II. Updates, Reports, and Discussion Items

A. Community Building

B. Goals and Tasks

Committee SMART goals due this month

C. Board Effectiveness: Accountability, Meetings, and Composition

III. Action Items

A. Committee Goal & Task Review Process

Each committee should watch the LOOMS videos detailing how to create and track goals in Board on Track.

Each month, the GC will review committee goals.

Measures of committee effectiveness:

- Are the goals SMART goals?
  - Do all tasks have a deadline and an owner?
- Are the goals being completed on time?
  - Identify barriers if goals are not being completed

• Goals are posted/reviewed monthly during committee meetings

GC will assign a member to liaise with each committee monthly.

• Hans: Finance
• John: Leadership, Evaluation & Support
• Brian: Development

John will create a tracking tool for goals by 02/12. CG will provide feedback by 02/14.

IV. Closing Items

A. Assign tasks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:01 PM.

Respectfully Submitted,
H. Schmidt

Grounding Docs: Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, Committee Descriptions, Org Charts,

Resources: Planning Year Board Calendar, Contract, Board Member Application Full Packet, (Committee Descriptions and duties are included), EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws