Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time
Monday January 3, 2022 at 12:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/85244305860?pwd=ZVdNYmd5amJsanpwU2thSFpiWnE3QT09

Meeting ID: 852-4430-5860
Password: 6302

Dial by your location
  (301) 715 8592
  (312) 626 6799
  (929) 205 6099
  (253) 215 8782
  (346) 248 7799
  (669) 900 6833

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
2. Board Composition
3. Board Knowledge
4. Board Effectiveness
5. Board Leadership

Committee Members Present

B. Anderson (remote), H. Schmidt (remote), J. Cassleman (remote)

Committee Members Absent

L. Sullivan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Jan 3, 2022 at 12:05 PM.

C. Approve Minutes

J. Cassleman made a motion to approve the minutes from Governance Committee (GC) Meeting on 12-06-21.
H. Schmidt seconded the motion.
The committee **VOTED** to approve the motion.

II. Updates, Reports, and Discussion Items

A. Community Building

What are we looking forward to in the new year?

Brian: Child headed to kindergarten in Fall.
Hans: Cautious
John: Looking forward to lack of large home projects

B. Goals and Tasks

Board approved the proposal that all future goals should follow the SMART Goal format.

John asked the Board for clarification on the recruitment goal. Board was open to setting future goals related to recruitment.

John asks: What is working well with GC meetings and what could be improved?
- Brian would like to see more explicit assignment of tasks in Board on Track. The GC needs to master this before we expect other committees to do so. Brian will update goals in real time during the GC meeting rather than returning to the task later.

C. Board Effectiveness: Accountability, Meetings, and Composition

III. Action Items

A. Review Board Assessment

The Board rates its Development and Academic Oversight knowledge as 'Basic'.
- Oversight committee needs to be formed and staffed.
- Brian suggests that a written definition of academic excellence should be developed (if it does not exist) and distributed.
- Brian asks where to find comparable academic results data. John responds that comparison of results with other institutions is not required until 2023.

Development Committee has been formed. It will meet formally for the first time in January.
- To date, no experts in development have been recruited to the board.
- John suggests a system for tracking recruitment efforts.

B. Orientation Packet

IV. Other Items

A. New Items

GC will meet again in January to discuss recruitment goal.

V. Closing Items

A. Assign tasks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:01 PM.

Respectfully Submitted,
H. Schmidt

Grounding Docs: Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, Committee Descriptions, Org Charts,

Resources: Planning Year Board Calendar, Contract, Board Member Application Full Packet, (Committee Descriptions and duties are included), EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws