

DRAFT



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori Minutes

### Governance Committee (GC) Meeting

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#### **Date and Time**

Monday September 13, 2021 at 12:00 PM

#### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/85244305860?pwd=ZVdNYmd5amJsanpwU2thSFpiWnE3QT09>

Meeting ID: 852-4430-5860

Password: 6302

Dial by your location

(301) 715 8592

(312) 626 6799

(929) 205 6099

(253) 215 8782

(346) 248 7799

(669) 900 6833

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
2. Board Composition
3. Board Knowledge
4. Board Effectiveness
5. Board Leadership

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### **Committee Members Present**

B. Anderson (remote), H. Schmidt (remote), J. Cassleman (remote)

### **Committee Members Absent**

L. Sullivan

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Sep 13, 2021 at 12:11 PM.

### **C. Approve Minutes**

H. Schmidt made a motion to approve the minutes from Governance Committee (GC) Meeting on 07-12-21.

J. Cassleman seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Updates, Reports, and Discussion Items**

### **A. Community Building**

### **B. Goals and Tasks**

### **C. Board Effectiveness: Accountability, Meetings, and Composition**

From the board retreat:

- more time "digging into the work"
- strong structure/protocols for inclusive efficiency
- opportunity for authentic connection to the group/place

- regular training

### III. Action Items

#### A. Board Goals & GC Goal Setting

GC should focus on:

- board/committee composition
- timely realization of goals by each committee
- board knowledge (board survey?)
- board effectiveness (completion of prior goals and meeting attendance)
- board leadership

#### B. Orientation Packet (if needed)

#### C. Board Candidacy: Melisa Medalle

Melisa is a parent with an interest in the success of PCM  
Professional communications experience  
GC voted to move Melisa to a board interview

### IV. Closing Items

#### A. Assign tasks

Review board member application packet section 4, responsibilities of committees

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:13 PM.

Respectfully Submitted,  
H. Schmidt

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

**Resources:** [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)