

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

PCM Board Meeting

Date and Time

Tuesday July 27, 2021 at 5:00 PM

Location

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice. Thank you for understanding and we look forward to seeing you virtually!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSn0xejJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public

comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation please email JanW@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton (remote), A. Rahmani (remote), B. Wolff (remote), C. Hill (remote), J. Cassleman (remote)

Trustees Absent

T. Franklin

Ex Officio Members Present

L. Sullivan (remote)

Non Voting Members Present

L. Sullivan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Jul 27, 2021 at 5:06 PM.

C. Approve Minutes - 6-22-21

J. Cassleman made a motion to approve the minutes from PCM Board Meeting on 06-22-21.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.

Approve Special Meeting Minutes - 6/29

J. Cassleman made a motion to approve the minutes from Board Meeting--Special on 06-29-21.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Building our Board Muscles: SCENARIO

Discussion: 1 suggestions - joint the academic excellence committee, learn more about their concern. Is it coming from community feedback?

Discussion on ideas around what want FC reports to look like.

F. DEI and Anti-racism Commitment

Bev rec book: "The hate you give"

II. LEADER Team Update

A. June Update

Laylah provided additional updates. Will plan to revisit in the near future on transportation and food services.

III. Committee Updates

A. LESC (Leadership Evaluation & Support Committee)

B. DC (Development Committee)

C. GC (Governance Committee)

Have identified several candidates for the Development Committee.

D. FC (Finance Committee)

A. Guyton made a motion to Approve June financials as presented.

J. Cassleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Compliance

A. Pre-opening Conditions Checklist

No additional question.

B. Planning Year Dashboard

Some clarification around what we will be approving in August.

V. Equity Pause

A. How to connect with those in our community that need help.

Bev noted there is a new agency in the community, Unite Us, that may be a good resource to refer parents to.

VI. Other Business

A. Staff Handbook (update)

Still question about amount of leave.
Clara offered to reexamine.

B. Policies & Procedures

J. Cassleman made a motion to postpone this item until the August 10th meeting.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,
J. Cassleman

Documents used during the meeting

- PCM Pre-Opening Meeting 7-8-21.docx
- 20-21 PreOpening Conditions Calendar US 06-11-2021 - HOS UD.pdf
- PCM Staff Handbook (21-22) (1).pdf

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee](#)

[Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)