

APPROVED



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori Minutes

### Finance Committee (FC)

---

#### **Date and Time**

Tuesday May 17, 2022 at 5:00 PM

#### **Location**

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

---

**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

---

#### **Committee Members Present**

A. Guyton (remote), L. Sullivan, M. Paolini (remote)

#### **Committee Members Absent**

C. Minogue, J. Cassleman

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Sullivan called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday May 17, 2022 at 5:20 PM.

**C. Pleasantry**

Skipped due to starting late.

**D. Approve Minutes**

**E. Approve Minutes**

**II. Finance Committee (FC)**

**A. Review & Approve April Financials**

A. Guyton made a motion to recommend the board approve the April financials as presented if after Carmel's reviews there are no additional questions concerns.

M. Paolini seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**B. Review 5-7 year plan updates**

Did mock run through of budget.

**C. Meet or exceed the commission financial framework monthly**

<https://mypcm21.box.com/s/f6cfpi42yqz267h5pkb8zztz7wuksg61>

**III. Goals**

**A. Provide board training on key financial documents 3x this year**

<https://mypcm21.box.com/s/f6cfpi42yqz267h5pkb8zztz7wuksg61>

**B. Mock Audit for July**

Discuss at June meeting.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,

A. Guyton

**Grounding Docs:** [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

**School Wide Evaluation Tools (model fidelity):** [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#),  
Commission Financial Performance Framework