

APPROVED



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Minutes

Finance Committee (FC)

Date and Time

Tuesday April 19, 2022 at 5:00 PM

Location

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Committee Members Present

A. Guyton (remote), L. Sullivan, M. Paolini (remote)

Committee Members Absent

C. Minogue, J. Cassleman

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Sullivan called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday Apr 19, 2022 at 5:04 PM.

C. Pleasantry

D. Approve Minutes

II. Finance Committee (FC)

A. Review & Approve March Financials

Make change to board member positions on the Payroll Check Summary.

Vote is pending Carmel's review.

B. Review 5-7 year plan updates

High level review.

Budget updates.

Gladish update.

Talked about potential of longevity bonus.

C. Meet or exceed the commission financial framework monthly

Reviewed. All met.

D. Raza CSP Bridge Loan Renewal

Agreed was a good idea but deferred vote until hear back from Carmel.

III. Goals

A. Provide board training on key financial documents 3x this year

Glows: chunked well, visuals helpful

Grows: spending more time on 50+ questions, more check for understanding.

Level up: Having samples and having discussions around.

Ask what top 3 questions from the 50+ questions.

B. Meet or exceed the commission financial framework monthly

Met

C. Mock Audit for July

Aubree will send question to Carmel on what are the top 3 things you think an auditor will focus on for a 1st year school.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,
A. Guyton

Grounding Docs: [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

School Wide Evaluation Tools (model fidelity): [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

Resources: [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#), Commission Financial Performance Framework