

APPROVED



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori Minutes

### Finance Committee (FC)

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#### **Date and Time**

Tuesday September 21, 2021 at 5:00 PM

#### **Location**

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Committee Members Present**

A. Guyton (remote), L. Sullivan, M. Paolini (remote)

#### **Committee Members Absent**

C. Minogue, J. Cassleman

#### **Committee Members who arrived after the meeting opened**

L. Sullivan

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### **I. Opening Items**

#### **A. Record Attendance**

**B. Call the Meeting to Order**

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday Sep 21, 2021 at 5:00 PM.

**C. Pleasantry**

There were technical difficulties with connections for people in Pullman. Carmel was unable to join due to connectivity issues.

**D. Approve Minutes**

Postponed to next meeting.

L. Sullivan arrived at 5:35 PM.

**II. Finance Committee (FC)**

**A. Review & Approve August Financials**

August financials were reviewed and voted on. Carmel was sent the PDF's to review and provide any feedback on.

A. Guyton made a motion to approve August financials as presented.

L. Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**B. Discuss 21-22 enrollment & plans for sustainability**

Laylah provided updates on enrollment and discussed areas that the budget was being cut. Also discussed staffing and room changes being made to reduce budget shortfalls due to enrollment shortfall in K.

Laylah and Aubree will provide update at board meeting.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

A. Guyton

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**Documents used during the meeting**

- 5. PCM Statement of Cash Flows August 2021.pdf

- 3. PCM P&L August 2021.pdf
  - 4. PCM BvA August 2021.pdf
  - 2. PCM Balance Sheet August 2021.pdf
  - 1. PCM Finance Dashboard Aug 2021.docx
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**Grounding Docs:** [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

**School Wide Evaluation Tools (model fidelity):** [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#),  
Commission Financial Performance Framework