

APPROVED



**PULLMAN**      **PUBLIC**  
**COMMUNITY**      **FREE**  
**MONTESSORI**      **K-9**

## Pullman Community Montessori

### Minutes

#### PCM Board Meeting

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##### **Date and Time**

Tuesday May 25, 2021 at 5:00 PM

##### **Location**

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice. Thank you for understanding and we look forward to seeing you virtually!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSn0xejJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public

comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation please email [JanW@myPCM.org](mailto:JanW@myPCM.org)

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Trustees Present**

A. Guyton (remote), B. Wolff (remote), D. Main (remote), J. Cassleman (remote), T. Franklin (remote)

#### **Trustees Absent**

C. Hill

#### **Ex Officio Members Present**

L. Sullivan (remote)

#### **Non Voting Members Present**

L. Sullivan (remote)

#### **Guests Present**

Ayed Rahmani (remote), Carmel Minogue (remote), Kara Lowe (remote), Mitch Price (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday May 25, 2021 at 5:03 PM.

#### **C. Approve Minutes - 4/27/20**

T. Franklin made a motion to approve the minutes from PCM Board Meeting on 04-27-21.  
D. Main seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Building our Board Muscles: SCENARIO**

Board discussed the scenario presented.

**E. DEI and Anti-racism Commitment**

Discussion on including an equity pause format into our meetings.

**II. Public Comment**

**A. Making Public Comments**

None.

**III. Committee Updates**

**A. LESC (Leadership Evaluation & Support Committee)**

**B. DC (Development Committee) ---meeting postponed---**

**C. GC (Governance Committee)**

**D. FC (Finance Committee)**

A. Guyton made a motion to approve the April financials.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Guyton made a motion to approve updates to the financial policies and procedures manual.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Other Business**

**A. Required Board Policies**

D. Main made a motion to approve the policy numbers as presented in yellow.

A. Guyton seconded the motion.

Policies approved include:

5251 Conflict of Interest Policy (5251)

3211 Gender Inclusive Schools (3211/3211P)

4210 Gun-Free (4210)

3207 Harassment, Intimidation & Bullying (HIB) (3207/3207P)

3115 Homeless students (3115/3115P)

2022 Internet Use/Safety (2022/2022P)

1400 Meeting Conduct, Order of Business and Quorum (1400/1400P)  
3210 Nondiscrimination (students) (3210/3210P)  
1805 Open Government Trainings (1805)  
1420 Proposed Agenda and Consent Agenda (board meetings) (1420)  
3246 Restraint and Isolation (3246/3246P)  
3205 Sexual harrassment policy (students) (3205/3205P)  
3231 Student records (3231/3231P)  
3225 School Based Threat Assessment Policy & Procedure (3225)  
The board **VOTED** unanimously to approve the motion.

#### **B. ESSER III Funding Requirement**

A. Guyton made a motion to adopt the WA Academic and Student Wellbeing Recovery Plan.  
B. Wolff seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,  
B. Wolff

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)