

APPROVED



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

## Pullman Community Montessori

# Minutes

### Finance Committee (FC)

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#### **Date and Time**

Tuesday May 18, 2021 at 5:00 PM

#### **Location**

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Committee Members Present**

A. Guyton (remote), L. Sullivan (remote), M. Paolini (remote)

#### **Committee Members Absent**

C. Minogue, J. Cassleman

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday May 18, 2021 at 5:07 PM.

**C. Pleasantry**

Went around and shared first job.

**D. Approve Minutes**

A. Guyton made a motion to approve the minutes from Finance Committee (FC) on 04-20-21.

L. Sullivan seconded the motion.

Move Matt from committee member to other

The committee **VOTED** unanimously to approve the motion.

**II. Finance Committee (FC)**

**A. Review & Approve April Financials**

A. Guyton made a motion to Approve as presented.

L. Sullivan seconded the motion.

Laylah noted that we should emphasize the benefit of looking at the Budget vs Actuals - Forecast

The committee **VOTED** unanimously to approve the motion.

**B. FPPM Changes**

Changes were reviewed.

Action Item: Laylah will email the revision list and FPPM to Carmel to see if she has any substantive contributions. If any are present amendments will be proposed to the board and sections highlighted.

**C. Apportionment (F203) Projections**

Postponed due to error in EDS system. Will review at the next meeting.

**D. Continued Review of 5-Yr Forecasts**

Matt completed presentation.

**E. Intro to Annual Budget (F195)**

General discussion about approach to build board understanding and around timeline.

Will determine what is required to be presented to the board (is the full form 195 required or can a more user friendly version be reviewed by the board...with access to the 195 if desired). Revisit at next meeting.

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,  
A. Guyton

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**Grounding Docs:** [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

**School Wide Evaluation Tools (model fidelity):** [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#), Commission Financial Performance Framework