

APPROVED



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

# Pullman Community Montessori

## Minutes

### Finance Committee (FC)

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#### **Date and Time**

Tuesday March 16, 2021 at 5:00 PM

#### **Location**

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Committee Members Present**

A. Guyton (remote), C. Minogue (remote), L. Sullivan (remote), M. Paolini (remote)

#### **Committee Members Absent**

J. Cassleman

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday Mar 16, 2021 at 5:04 PM.

### **C. Approve Minutes**

C. Minogue made a motion to approve the minutes from Finance Committee (FC) on 02-16-21.

A. Guyton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance Committee (FC)**

### **A. Review & Approve February Financials**

C. Minogue made a motion to Approve presentation to the board.

A. Guyton seconded the motion.

No discussion necessary.

The committee **VOTED** unanimously to approve the motion.

### **B. Continued Review of 5-Yr Forecasts**

Matt presented background on budget...how we built the budget and the supports provided.

Stopped at the end of Staffing. We'll continue on Operations next meeting. Matt is sharing slide show.

### **C. Questions from Last Meeting**

- Statement of Cash Flow could be provided. Agreed to add to FC packet.
- Talked about potential of expanding detail in packet in operating year 2 when we have a previous operating year to compare to.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,  
A. Guyton

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**Grounding Docs:** [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

**School Wide Evaluation Tools (model fidelity):** [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#),  
Commission Financial Performance Framework