

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

PCM Board Meeting

Date and Time

Tuesday March 23, 2021 at 5:00 PM

Location

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81114151249?pwd=amNWYWJKTVhuVVdQMmJyU3hrR3ZJZz09>

Meeting ID: 811-1415-1249

Password: 1156

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton (remote), B. Wolff (remote), C. Hill (remote), D. Main (remote), J. Cassleman (remote), T. Franklin (remote)

Trustees Absent

N. Batmunkh

Ex Officio Members Present

L. Sullivan (remote)

Non Voting Members Present

L. Sullivan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Mar 23, 2021 at 5:13 PM.

C. Approve Minutes - 2/23/20

D. Main made a motion to approve the minutes from PCM Board Meeting on 02-23-21.

B. Wolff seconded the motion.

Amend minutes as recommended

The board **VOTED** to approve the motion.

Roll Call

B. Wolff Aye

D. Main Aye

T. Franklin Aye

C. Hill Aye

J. Cassleman Aye

N. Batmunkh Absent

A. Guyton Aye

D. Building our Board Muscles: SCENARIO

E. DEI and Anti-racism Commitment

C. Hill made a motion to adopt the recommendations by Dr. Scott that the board engages in additional DEI training with the two tracks suggested, provided there is consent of all board members.

B. Wolff seconded the motion.

The two tracks will involve white board members and the other people of color board members.

This will be in addition to the group coming back together to discuss.

John will reach out to Nomin to confirm consent.

The board **VOTED** to approve the motion.

Roll Call

T. Franklin Aye
C. Hill Aye
B. Wolff Aye
D. Main Aye
A. Guyton Aye
N. Batmunkh Absent
J. Cassleman Aye

II. Public Comment

A. Making Public Comments

No public comments.

III. LEADER Team Update

A. January Update

Note: Early to mid next week expect a request for a special board meeting to sign loan agreement.

Call to action on the donor door campaign. Challenge from HoS for each board member to recruit 5 donors to contribute to the donor door campaign.

IV. Committee Updates

A. LESC (Leadership Evaluation & Support Committee)

Note: Error on agenda with time allowed and vote was left over from the last meeting agenda.

B. DC (Development Committee)

C. GC (Governance Committee)

D. FC (Finance Committee)

A. Guyton made a motion to approve the February Financials that are recommended by the FC.

C. Hill seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Main Aye
N. Batmunkh Absent
B. Wolff Aye
J. Cassleman Aye

Roll Call

C. Hill Aye
A. Guyton Aye
T. Franklin Aye

V. Compliance

A. HOS Update on pre-opening conditions

- Met all conditions so far and prepared for the remainder of the pre-opening conditions due March and April with the exception of the F1 financial disclosure statement by board members.
- Reminder to send the information needed to HoS.
- Clara noted that the help desk for the financial disclosure was very helpful.
- Reminder to go into BoT and check tasks off.

B. March 22 Commission Board Training Update

- In the training
- Participants were broken into groups to discuss the scenarios
- In the second half they heard from Joan Chow who share points from hr experience
 - funding is the biggest challenge for charter schools. Encouraged advocacy at the charter school level, Full enrollment is the key to funding
 - Use "Why did we start the charter" - use this as your North Star, get back to your purpose
 - Rainier Prep had a really good relationship with WA Charters, important to us too
 - Need to have 100% clarity on expectations on what the board expect of the HoS
 - Think about capitalizing on success and not just possible issues in scenario
 - Think about signing up for WA charters take action so you get notified and can participate in advocacy

VI. Other Business

A. Planning Year Dashboard is Here

HoS went over the WA Charter planning year dashboard. It will be in BoT later this week. It will be updated and shared at each board meeting. This is different than the pre-opening calendar.

Question by Bev if we are on track to meet the student demographics meet the larger demographics outlined in the application and WA charters grant - The HoS noted that the

way the demographics are calculated has most of the Latinex numbers in the 2 or more races. We will not official numbers until August/September.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,
D. Main

Documents used during the meeting

- PCM Pre-Opening Meeting (3-11-21) (UD for Board).docx
- Board Scenarios 03222021.pdf
- Charter Board Engagement Agenda.03222021.pdf
- Five Dysfunctions of Charter School Boards.pdf

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)