

DRAFT



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Minutes

Development Committee (DC) Meeting

Regular meeting

Date and Time

Wednesday June 16, 2021 at 12:00 PM

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Committee Members Present

J. Williams (remote), L. Sullivan (remote), Y. Ma (remote)

Committee Members Absent

D. Main, J. Cassleman

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Sullivan called a meeting of the Development Committee (DC) Committee of Pullman Community Montessori to order on Wednesday Jun 16, 2021 at 12:02 PM.

C. Approve Minutes: 4/21

L. Sullivan made a motion to approve the minutes from Development Committee (DC) Meeting on 04-21-21.

Y. Ma seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Development Committee (DC) Business

A. Enrollment Update

- Enrollment count: 82 as of June 7, 2021
 - 8 seats left to fill in the K
 - 3 seats for 3rd grade
 - 1 seats for 5th grade

B. Check in and Future Planning

- Yu will help with distributing flyers

C. Donor gifts

- Will have update from Dorrie when she is back from vacation

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:20 PM.

Respectfully Submitted,
Y. Ma

Grounding Documents: [Development Committee Description and Responsibilities](#), [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [DC Growth Rubric](#), [PCM FD Plan \(Working Doc\)](#), [PCM R-E-M Plan](#)

Other Resources: [BoT DC Intro](#), [DC Example Goal](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [EEMPS Rubric](#), [What Is A Board Committee Supposed To Do?](#), [Virtual Fundraising \(Rotary crowdsource\)](#)