

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time

Monday July 12, 2021 at 12:00 PM

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
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Committee Members Present

B. Anderson (remote), H. Schmidt (remote), J. Cassleman (remote)

Committee Members Absent

L. Sullivan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Jul 12, 2021 at 12:06 PM.

C. Approve Minutes

J. Cassleman made a motion to approve the minutes from Governance Committee (GC) Meeting on 05-03-21.

H. Schmidt seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Updates, Reports, and Discussion Items

A. Intentions, Outcome, and Efficacy.

B. Goals and Tasks

John suggested that the next GC meeting be held in person

John asked if either of Brian or Hans is interested in chairing the committee

John will check with Laylah on how to recruit parents for GC

Brian asked about how PCM measures awareness of its existence and function

John asked Brian to come up with initial ideas about how to put together a survey that would gauge community awareness

Are there data measuring “engagement” with PCM’s social media presence?

C. Board Retreat

John shared progress on retreat planning. 21 August 2021.

Board members noted in a survey that board wants to build community with their retreat

Board members also want to focus on building strategy. The board needs to feel that it has agency.

III. Action Items

A. Orientation Packet (if needed)

Brian discussed progress on development of board/committee orientation. Noted that there should be a feedback component that would inform changes to future practice.

Brian also mentioned that resources could be condensed into one page to aid consumption of information.

IV. Other Items

A. New Items

Hans shared process behind looking for candidates

Brian suggested that the athletics departments would have expertise is fundraising

V. Closing Items

A. Assign tasks

John said that GC members need to continue building an understanding of school operations in order to participate effectively.

Recruiting is a priority moving forward.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:25 PM.

Respectfully Submitted,
H. Schmidt

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

Resources: [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)