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PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESORI **K-9**

Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time

Monday November 23, 2020 at 12:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89805159124?pwd=Q0dSNE9CTWxsVzR0Y2RDWdJ5M25lQT09>

Meeting ID: 898-0515-9124

Password: 0073

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
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Committee Members Present

H. Merrill (remote), H. Schmidt (remote), J. Cassleman (remote), L. Sullivan (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Nov 23, 2020 at 12:00 PM.

C. Approve Minutes

H. Merrill made a motion to approve the minutes from Governance Committee (GC) Meeting on 11-09-20.

H. Schmidt seconded the motion.

The committee **VOTED** to approve the motion.

II. Updates, Reports, and Discussion Items

A. Intentions and Outcomes

Committee members agree that the desired outcome is to "get the scheduled work done."

B. Goals and Tasks

The committee did not discuss the Goals and Tasks established at the last committee meeting.

C. Board Self-Assessment Overview

Each committee member shared a summary and recommendations of their assigned self-assessment sections.

(See attached document)

III. Action Items

A.

Prepare Report: Board Self-Assessment

The committee decided to create a 5-10 minute presentation of its self-assessment findings and recommendations.

John will present the Board Self-Assessment Report to the BoT at the next meeting (12/22).

IV. Other Items

A. Individual Appraisals

Brief discussion on the use/results of the individual appraisals.

The individual appraisals will be used to help trustees form their personal goals.

These appraisals also reflect board members views of their own skills, experiences, and knowledge. The board rated itself as Excellent or Advanced in the Time, Leadership, Consultant categories. Trustees were split in the Finances and Ambassador categories, with half nearer to Excellent and the other half at Basic.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:10 PM.

Respectfully Submitted,
J. Cassleman

Documents used during the meeting

None

The [Governance Committee's description and responsibilities as it relates to other committees as well as its grounding documents](#) should be revisited frequently.