

DRAFT



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### Minutes

#### Leadership Evaluation & Support Committee (LESC)

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##### **Date and Time**

Monday May 17, 2021 at 2:00 PM

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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##### **Committee Members Present**

B. Wolff (remote), J. Cassleman (remote), S. Lawson (remote), T. Franklin (remote)

##### **Committee Members Absent**

L. Sullivan

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

B. Wolff called a meeting of the Leadership Evaluation & Support Committee (LESC) Committee of Pullman Community Montessori to order on Monday May 17, 2021 at 2:05 PM.

##### **C.**

### **Approve Minutes 04-19-2021**

B. Wolff made a motion to approve the minutes from Leadership Evaluation & Support Committee (LESC) on 04-19-21.

S. Lawson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Focus on End of Year review for HOS**

### **A. Review Survey Responses**

1. Bev will most likely make future versions of the survey in Survey Monkey (easier to review data)
2. Some people were confused as to whether or not they had completed it already
3. LESG reviewed the survey results to discuss the overall takeaway. Began to build supports for Laylah.
4. Setting up structures at the school in a way that Laylah can implement a leadership style that reflects the "Montessori" approach; the school can run smoothly without Laylah needing to be physically present because staff have been trained and empowered to do so.

### **B. Reporting most recent HOS feedback survey to the full board**

1. "Glows" - Improvement in concise communication
2. "Grows" - Continuing to grow towards leading in a Montessori approach

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:15 PM.

Respectfully Submitted,

T. Franklin

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**Grounding Docs:** [LESC Description & Responsibilities](#), [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [LESC Description & Responsibilities](#), [Bylaws](#) (read committees section), [HOS Position Description](#), [HOS PD & Accountability Plan](#)

**Evaluation Tools:** [NCMPS Executive Appraisal Instrument](#) (sup. [Annual Review Portfolio](#), [Reflective Practice Inventory](#)) [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Why LESC?](#), [Example 12-month Calendar](#) (more for operation), [Montessori Assessment Playbook Chapter 4](#)