

DRAFT



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

# Pullman Community Montessori

## Minutes

### Governance Committee (GC) Meeting

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#### **Date and Time**

Monday December 14, 2020 at 12:00 PM

#### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/87827660784?pwd=RTBMdVk4azJGYmRabXlIMlVObmJuUT09>

Meeting ID: 878-2766-0784

Password: 9615

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
  2. Board Composition
  3. Board Knowledge
  4. Board Effectiveness
  5. Board Leadership
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### **Committee Members Present**

H. Merrill (remote), H. Schmidt (remote), J. Cassleman (remote), L. Sullivan (remote)

### **Committee Members Absent**

*None*

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Dec 14, 2020 at 12:03 PM.

### **C. Approve Minutes**

Minutes not approved.

## **II. Updates, Reports, and Discussion Items**

### **A. Intentions, Outcome, and Efficacy.**

John: Settle on recommendations

Laylah: Discuss how to lay board goals out for approval and how to enter them in Board on Track

Henry: Discuss master goals list

Hans: Move forward with master goals list next steps

### **B. Goals and Tasks**

### **C. Individual Appraisals & Trustee Personal Goals**

John is systematically scheduling 1:1 meetings with board members.

### **D. Henry's Parting Thoughts**

The existing plan is robust and board members and committees should continue to move forward with their goals.

## **III. Action Items**

### **A. Prepare Report: Board Self-Assessment**

Review and consolidate Master Goals list into presentable and actionable format.

## **B. Tasking Governance Committee Goals**

Complete review of Master Goals and append comments by 18 December 2020.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:11 PM.

Respectfully Submitted,  
H. Schmidt

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The [Governance Committee's description and responsibilities as it relates to other committees as well as its grounding documents](#) should be revisited frequently.