

APPROVED



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori Minutes

### Governance Committee (GC) Meeting

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#### **Date and Time**

Monday November 9, 2020 at 12:00 PM

#### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/83707430931?pwd=bFQrc2FvN3NrWklwRkNsSytVWlVXdz09>

Meeting ID: 837-0743-0931

Password: 8056

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Committee Members Present**

H. Merrill (remote), H. Schmidt (remote), J. Cassleman (remote), L. Sullivan (remote)

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance**

## **B. Call the Meeting to Order**

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Nov 9, 2020 at 12:07 AM.

## **C. Approve Minutes**

H. Merrill made a motion to approve the minutes from Governance Committee (GC) Meeting on 10-05-20.

J. Cassleman seconded the motion.

\*Committee decided to make decisions based on consensus (without a formal vote) unless the item was urgent or deadlocked, in which case the committee would vote. John is listed as the "second" despite not actually seconding. No formal vote was cast. The committee **VOTED** unanimously to approve the motion.

## **II. Updates, Reports, and Discussion Items**

### **A. Goals and Tasks**

Committee reviewed and discussed the drafted goals and tasks of each committee member.

- Board composition
- Board training

### **B. Board Self-Assessment Overview**

Laylah gave an overview of the Board on Track, "Board Self-Assessment" tool, highlighting key features and considerations.

## **III. Action Items**

### **A. Board Self-Assessment**

Committee determined action items for each committee member in preparation for the presentation of the board self-assessment to the board. Each committee member selected categories to review and report back to the committee on. Those category assignments are as follows:

**Laylah:** Finance, Academic Oversight, and Development

**Hans:** Board Composition, Structure, and Recruitment

**Henry:** Meetings, and Board Goals & Accountability

**John:** School Leader & Evaluation, and Board Savvy Leader

### **B. Board Self-Assessment**

## **IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
J. Cassleman

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The [Governance Committee's description and responsibilities as it relates to other committees as well as its grounding documents](#) should be revisited frequently.