

APPROVED



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori Minutes

PCM Board of Trustees Meeting

Date and Time

Tuesday September 8, 2020 at 5:30 PM

Location

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notices. Thank you for understanding and we look forward to seeing you virtually!

Trustees Present

B. Wolff (remote), D. Main (remote), H. Merrill (remote), J. Cassleman (remote), T. Franklin (remote)

Trustees Absent

N. Batmunkh

Ex Officio Members Present

L. Sullivan (remote)

Non Voting Members Present

L. Sullivan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Sep 8, 2020 at 5:36 PM.

C. Approve Minutes

B. Wolff made a motion to approve the minutes from PCM Board Working Group Meeting on 08-18-20.

H. Merrill seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Franklin	Aye
J. Cassleman	Aye
N. Batmunkh	Absent
B. Wolff	Aye
H. Merrill	Aye
D. Main	Aye

II. Other Business

A. LEADERS Team Update

See leaders team update slides <https://docs.google.com/presentation/d/1uZaD-hrRmx0AZPPU90UxLXWD4U9Iy00Ua8fIDFwuFrc/edit#slide=id.p>

Discuss corporate memberships at another meeting or at the end of this one if there is time. Please review for future discussion.

B. Wolff made a motion to add discussion of corporate memberships to the next board meeting agenda.

D. Main seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Franklin	Aye
H. Merrill	Aye
D. Main	Aye
J. Cassleman	Aye
B. Wolff	Aye
N. Batmunkh	Absent

B. See <https://docs.google.com/presentation/d/1uZaD-hrRmx0AZPPU90UxLXWD4U9Iy00Ua8fIDFwuFrc/edit#slide=id.p>

C. Committee Setup

Discussion about setting up an independent Community Engagement Committee as a 501c to fundraise. At Spokane International, this type of committee fundraises independently to the school but all funds go to the school without the school having to do it. John asked if this would be a committee that would be a function of the Board. HoS suggested this should be separate from the Board, similarly as it is at Spokane

International. Bev suggested we might want to hold off on this year given the type of activities and the expertise that would be needed (e.g. treasurer) that will be organized this year. Spokane International did not do this in the planning year. Came to a consensus to wait on forming a community-driven independent 501c committee until we are ready to do so in future years. Discussion on having advisory groups. Suggestion made by Bev that Nomin consider joining the Development Committee as relevant for community engagement.

D. A recommendation that each board member focus on just one committee for now.

E. Board Goals

F. BoT recommends our Board Goals are assigned to our committees. Suggestion to go ahead and add goals to the committees and then later on we will formalize these into SMART GOALS and be aligned. Agreed on first week of October to meet and formalize GOALS.

BoT recommends our Board Goals are assigned to our committees. Suggestion to go ahead and add goals to the committees and then later on we will formalize these into SMART GOALS and be aligned. Agreed to do this first week of October to meet and formalize GOALS. Laylah will add the goals that she knows need to go in each committee by Monday 14th of September.

Bev will Chair the LESC. John Casselman will Chair the Governance Committee. Agreed that the LESC and GC will recruit at least one other member by October 13 to be compliant .

G. Fund Development PD

H. Presentation by Dorrie using Bely Luu's slides

<https://mypcm21.box.com/s/u4stzg96i0fl53h67jbqnz5ki864w46d>

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,

B. Wolff