



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Governance Committee (GC) Meeting

Date and Time

Monday January 11, 2021 at 12:00 PM PST

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/81455805788?pwd=RGhZVEtYNkt5N2E5SVdQcnhkVDhlUT09>

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
-

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

Approve minutes for Governance Committee (GC) Meeting on December 14, 2020

II. Updates, Reports, and Discussion Items

A. Intentions, Outcome, and Efficacy.

Each member share their intentions and desired outcomes with regard to the upcoming meeting.

The committee will also review the prior meeting cycle and suggest improvements to our process.

B. Goals and Tasks

Each meeting, we will review the current goals and tasks of each committee, and ascertain the board's progress.

III. Action Items

A. Tasking Governance Committee Goals

Review each of the goals as stated and ensure that goals are written in the SMART format. Clarify particulars. Assign tasks and dates to committee members.

IV. Other Items

A. New Items

New items may be suggested for the committee to discuss

V. Closing Items

A. Adjourn Meeting

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

Resources: [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee (GC) Meeting on December 14, 2020

DRAFT



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

Governance Committee (GC) Meeting

Date and Time

Monday December 14, 2020 at 12:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/87827660784?pwd=RTBMdVk4azJGYmRabXlIMlVObmJuUT09>

Meeting ID: 878-2766-0784

Password: 9615

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
-

Committee Members Present

H. Merrill (remote), H. Schmidt (remote), J. Cassleman (remote), L. Sullivan (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Dec 14, 2020 at 12:03 PM.

C. Approve Minutes

Minutes not approved.

II. Updates, Reports, and Discussion Items

A. Intentions, Outcome, and Efficacy.

John: Settle on recommendations

Laylah: Discuss how to lay board goals out for approval and how to enter them in Board on Track

Henry: Discuss master goals list

Hans: Move forward with master goals list next steps

B. Goals and Tasks

C. Individual Appraisals & Trustee Personal Goals

John is systematically scheduling 1:1 meetings with board members.

D. Henry's Parting Thoughts

The existing plan is robust and board members and committees should continue to move forward with their goals.

III. Action Items

A. Prepare Report: Board Self-Assessment

Review and consolidate Master Goals list into presentable and actionable format.

B. Tasking Governance Committee Goals

Complete review of Master Goals and append comments by 18 December 2020.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:11 PM.

Respectfully Submitted,
H. Schmidt

The [Governance Committee's description and responsibilities as it relates to other committees as well as its grounding documents](#) should be revisited frequently.