



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

PCM Board of Trustees Meeting

Date and Time

Tuesday October 13, 2020 at 5:30 PM PDT

Location

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice s. Thank you for understanding and we look forward to seeing you virtually!

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		John Cassleman	2 m
B. Call the Meeting to Order		John Cassleman	3 m
C. Approve Minutes	Approve Minutes	John Cassleman	5 m

Please review previous meeting minutes in advance. Identify the location of the proposed changes and have the suggested changes typed out (notepad, word, etc). This will allow you to not only propose the change verbally but also present it in writing to the secretary to expedite the amendment process. Thank you for your advanced preparation and thoughtfulness!

Approve minutes for PCM Board Working Group Meeting on September 22, 2020

II. LEADER Team Update - NA this meeting	5:40 PM
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Please note, our HOS will move to providing LEADERS Team Updates at the 2nd monthly board meeting. Only critical updates will be provided at this meeting.

	Purpose	Presenter	Time
<p>A. Q&A</p> <p>HW for Trustees: Please review the footer of this agenda. This will be a consistent agenda feature. Is there anything missing?</p>	FYI	Laylah Sullivan	5 m
<p>III. PD or Partnership Time</p>			5:45 PM
<p>A. TSS Place Network Intro and Q&A</p> <p>PCM has a multi-year partnership contract with Teton Science Schools (TSS) Place Network to help ensure PCM executes high-fidelity place-based Montessori education and will support in the build-out of PCM's Adolescent Community program. The Board making an annual connection with our partners will help put a face to the names and refresh focus and alignment and provide any opportunity for questions.</p> <p>Presenters: Nate McClennen</p> <p>Nate is the founder of TSS and President for Education and Innovation. His focus is on how to scale the impact of place-based education through technology, innovation, design learning, rural education, and school networks. He was part of the founding faculty at Journeys School from 2001-2006 and was head of Journeys School from 2006-2015. Since 1993, Mr. McClennen has taught science, technology, robotics, and math at the secondary and university level. He serves as an adjunct faculty of the Teacher Learning Center at TSS, implementing teacher-workshops nationally and internationally. As the director of the Place Network initiative, Nate supports the launch of a national network of rural place-based K-12 schools. He also supports education transformation efforts nationally through work with Education Reimagined, Transcend Education, Northwest Association of Independent Schools, and GettingSmart.</p> <p>Trustees HW: Review Place Network Brochure, Place Network Overview (website), and DRAFT view of similarities between the TSS place-based ed model and Montessori. (OPTIONAL) For those who want to take a deeper dive you can explore "What is place based education and why does it matter"</p>	FYI	Nate McClennen	35 m
<p>IV. Leadership Support & Evaluation Committee</p>			6:20 PM
<p>A. LESC Update</p> <p>Committee build out report.</p>	FYI	Beverley Wolff	2 m
<p>V. Academic Excellence Committee (NA)</p>			

	Purpose	Presenter	Time
Not active until the spring.			
VI. Development Committee			6:22 PM
A. DC Update	FYI	Dorrie Main	2 m
Held first formal meeting 9/21/20.			
VII. Finance Committee (NA)			
Not active until treasurer is secured.			
VIII. Governance Committee			6:24 PM
Held first meeting 10/5/20			
A. GC Update	FYI	John Cassleman	2 m
Committee build out report. Review meeting minutes HERE . Please come with any questions.			
IX. Other Business			6:26 PM
A. Board Review and Approval for Corporate Memberships	FYI	Laylah Sullivan	5 m
<i>(Laylah will present the specs on the local opportunities for her and/or the MC to engage and spread the word about PCM).</i>			
B. Board Assessment	FYI	Laylah Sullivan	5 m
Please review the key grounding documents in the footer and refer to THIS DOCUMENT for the HOW, WHEN, and WHY.			
Please come to the meeting with any questions.			
C. Board Schedule: Looking ahead	Discuss	Laylah Sullivan	2 m
Planning Year Board Calendar			
X. Closing Items			6:38 PM
A. Adjourn Meeting	Vote	John Cassleman	5 m

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Contract](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for PCM Board Working Group Meeting on September 22, 2020

APPROVED



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Minutes

PCM Board Working Group Meeting

Date and Time

Tuesday September 22, 2020 at 5:30 PM

Location

All board meetings are open to the public. Meetings are held from 5:30 PM PST to 7:00 PM PST the second (2nd) and fourth (4th) Tuesday of each month. Public comment is a standing agenda item at the first meeting of each month. Items will be addressed by the board according to the Meeting Agenda posted prior to each meeting.

Trustees Present

D. Main (remote), H. Merrill (remote), J. Cassleman (remote), N. Batmunkh (remote)

Trustees Absent

B. Wolff, T. Franklin

Ex Officio Members Present

L. Sullivan (remote)

Non Voting Members Present

L. Sullivan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Sep 22, 2020 at 5:38 PM.

C. Approve Minutes

H. Merrill made a motion to approve the minutes with amendment PCM Board of Trustees Meeting on 09-08-20.

N. Batmunkh seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board LEADERS Scenario

A. Scenario Discussion

Board Members considered a scenario about grade policy created by senior management.

B. LEADERS Team Update

Laylah highlighted a couple of items from the leaders updates slides

- Enrollment opened successfully on time. Already 20 people have completed the application and 3 more are interested. No issues with the platform. Posted on Facebook so far. Page and a half in the community update coming out and many other materials (newspapers, social media, etc.)
- Charter officially signed by John. Discussion about board members needing to submit a financial disclosure statement
- CSP grant signed by John.

III. Development Committee

A. DC Update

Just went over the minutes of the first DC meeting (as provided).

Reminder by Laylah to use BoT to organize committee meetings.

IV. Other Business

A. Board Stance on corporate memberships

Discussion on whether the Board should agree to pay for corporate memberships. Henry asked if from a marketing and friendraising basis have we done an analysis of which of these corporate memberships we should consider investing in? Discussion on whether the DC should create a list of potential corporate memberships with some summary analysis including costs to present to the Board.

B.

Action Item: Laylah to collate and present relevant information on possible options for corporate memberships to consider at the next board meeting

C. First Look at PCM Financial Statements

Laylah asked the board to review Board Financials Overview and Considerations carefully and come prepared to ask any questions at the next board meeting.

Henry asked if we have a deadline for board giving. Dorrie responded that we do have a deadline of October 31 and will have the giving page up by mid October. Laylah emphasized that the monetary donation does not need to be big, just what each persons personal circumstances allow.

D. Looking ahead at October

Laylah went over some of the activities upcoming in October.

A Board PD will be held on October 13 (short). We will need to extend the Board meeting on the 27th as the PD will be longer, agreed to a 5 to 7 pm meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
D. Main