



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

PCM Regular Board Meeting

Date and Time

Thursday May 16, 2024 at 5:30 PM PDT

Location

PCM Board of Trustees regular board meetings are held in the Gladish Community and Cultural Center room 115. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please call 509-336-5909. Regularly scheduled board meetings are recorded. The recording can be found at this link within 5 business days following the regular board meeting: <https://www.youtube.com/playlist?list=PLvDWzfFwzxEutv7ZnwexPXpZZO71ALWEZ>

All board meetings are open to the public. Regular board meetings begin at 5:30 PM PST and are normally the third (3rd) Thursday of each month. Working meetings, if they are conducted, are the second (2nd) Thursday of each month also at 5:30 PM. No action is taken in working meetings.

Public comment is a standing agenda item at each regular monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting. If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).

Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

Public comment is reserved for regular board meetings. If you would like to make public comment please attend one of the regularly scheduled board meetings.

As this is the regular board meeting for April, time for public testimony has been scheduled for this meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Robin McDonald	1 m
B. Call the Meeting to Order		Robin McDonald	1 m
C. Approve Meeting Minutes: 04-18-2024	Approve Minutes	Beverley Wolff	1 m
Please come with amendments ready to put in the chat.			
D. Approve Meeting Minutes: 05-02-2024 Board Meeting Working Session	Approve Minutes	Beverley Wolff	1 m
E. Board Updates		Robin McDonald	5 m
<p>We were business of the month at the Chamber of Commerce Luncheon and had the opportunity to present our travelling museum exhibit that was created by the Adolescent Community and give a brief speech regarding who we are. We were able to make a connection with a potential new member and put ourselves out in front of the community.</p> <p>We now have a board consisting of seven trustees, which is in compliance with our by-laws.</p> <p>We can have up to 11 trustees, so please reach out to board@myPCM.org if you would like information on applying to join the board.</p>			
II. Public Comment			5:39 PM
A. Making Public Comments	FYI	Beverley Wolff	15 m
<p>Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.</p> <ul style="list-style-type: none">• We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.• You may view our PCM Grievance and Conflict Resolution Policy and Procedures here.• Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.			

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III. LEADERS Team Update & Compliance Check-in 5:54 PM

Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the [Commission's Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework \(expanded criterion\)](#)

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

A.	Board Dashboard Update	FYI	Robin McDonald	10 m
	Please ensure you review the Board Dashboard.			

The HOS will not be available at this board meeting to provide a report. Any reports will be provided by Trustee Robin

IV. Board Goals, Committee & Council Updates 6:04 PM

A.	Individual Board Member Reports	FYI	All Trustees	10 m
	Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.			

B.	LSEC (Leadership Support & Evaluation Committee) Report	FYI	Bev Wolff	
	Currently inactive.			

C.	DC (Development Committee) Report	FYI	NA	
	Currently inactive			

D.	GC (Governance Committee) Report	FYI	NA	
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	Purpose	Presenter	Time
Currently inactive			
E. EEC (Educational Excellence Committee) Report Under Formation.	FYI	Beverley Wolff	1 m
F. SCC (Support & Coordination Council) Report	FYI	Kimberley Casper	10 m
<p>Specialized Purpose of the SCC: To create a community support network to ensure a two-way flow of information around needs and information between the school and families. The SCC will play a pivotal role in coordinating resources, sharing information, and streamlining advocacy for PCM.</p> <p>Rationale: PCM is committed to a continuous family and community engagement process that spans the life of the school.</p> <p>SCC Participants: Current PCM Families and Staff.</p>			
G. FC (Finance Committee) Report for April To inform your questioning remember your resources:	Vote	Alan MacPhee	5 m
<p>50+ Smart Questions to Ask About Your Schools Finances</p> <p>Board<>Staff Financial Contract</p>			
H. Board Update on Response to Commission	Discuss	Robin McDonald	20 m
<p>The Trustees will review responses to the Commission and delegates will provide updates on where we are in the process.</p> <ul style="list-style-type: none"> • Corrective Action Plan • MTSS review (Multi- tiered systems of support) • One IA position filled for AC • Weekly meeting between Interim HOS and Board Chair • Update on third party investigation • Academic Performance Framework School Feedback 			
V. Other Business			
VI. Closing Items			6:50 PM
A. Adjourn Meeting	Vote	Robin McDonald	1 m

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)