



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Regular Board Meeting

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#### Date and Time

Thursday January 18, 2024 at 5:15 PM PST

#### Location

PCM Board of Trustees regular board meetings are held in the Gladish Community and Cultural Center room 10 0a. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please call 509-336-5909. Regularly scheduled board meetings are recorded. The recording can be found at this link within 5 business days following the regular board meeting: <https://www.youtube.com/playlist?list=PLvDWzfFwzxEutv7ZnwexPXpZZO71ALWEZ>

All board meetings are open to the public. Regular board meetings begin at 5:15 PM PST and are normally the third (3rd) Thursday of each month. Working meetings, if they are conducted, are the second (2nd) Thursday of each month also at 5:15 PM. No action is taken in working meetings.

Public comment is a standing agenda item at each regular monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting. If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).

Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email [DesireeP@myPCM.org](mailto:DesireeP@myPCM.org)

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Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:15 PM</b>
<b>A.</b> Record Attendance		Beverley Wolff	1 m
<b>B.</b> Call the Meeting to Order		Beverley Wolff	1 m
<b>C.</b> Approve Meeting Minutes: 11-14-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

<b>II. Public Comment</b>			<b>5:18 PM</b>
<b>A.</b> Making Public Comments	FYI	Beverley Wolff	15 m

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

<b>III. LEADERS Team Update &amp; Compliance Check-in</b>			<b>5:33 PM</b>
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Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the [Commission's Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

	Purpose	Presenter	Time
<a href="#">Financial Performance Framework</a>			
<a href="#">Academic Performance Framework</a>			
<a href="#">Organizational Performance Framework (expanded criterion)</a>			
<a href="#">School Specific Goals (2022-23)</a> (1 Academic, 1 Operational)			

<b>A.</b> HOS Update	FYI	Laylah Sullivan	10 m
To help provide you questions for consideration remember to peruse your Governing for Greatness book.			
To prepare, please review the 1/01/2024 board dashboard.			

**IV. Board Goals, Committee & Council Updates 5:43 PM**

<b>A.</b> Individual Board Member Reports	FYI	All Trustees	10 m
Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.			
<b>B.</b> LSEC (Leadership Support & Evaluation Committee) Report	FYI	Bev Wolff	
Currently inactive.			
<b>C.</b> DC (Development Committee) Report	FYI	NA	
Currently inactive			
<b>D.</b> GC (Governance Committee) Report	FYI	NA	
Currently inactive			
<b>E.</b> EEC (Educational Excellence Committee) Report	FYI	Beverley Wolff	1 m
Under Formation. First meeting scheduled.			
<b>F.</b> FC (Finance Committee) Report	Vote	Aubree Guyton	10 m
Trustees will review the November financials as presented and recommended by the finance committee.			

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

Purpose                      Presenter                      Time

**V. Other Business** **6:04 PM**

**A.** 2024-25 Enrollment Policy & Procedures                      Vote                      Laylah Sullivan                      3 m

The board will review and vote on the 2024-25 Enrollment Policy & Procedures.

**B.** Policy & Procedure Updates: Harassment, Intimidation and Bullying of Students (3207/3207P)                      Vote                      Laylah Sullivan                      3 m

**C.** Policy & Procedure Updates: Nondiscrimination and Affirmative Action (5010/5010P)                      Vote                      Laylah Sullivan                      3 m

**D.** Policy & Procedure Updates: Highly Capable (2190/2190P)                      Vote                      Laylah Sullivan                      3 m

**E.** Policy & Procedure Updates: Student Records (3231)                      Vote                      Laylah Sullivan                      3 m

**F.** Policy & Procedure Updates: Excused and Unexcused Absences (3122/3122P)                      Vote                      Laylah Sullivan                      3 m

**G.** Policy & Procedure Updates: Discipline (3241/3241P)                      Vote                      Laylah Sullivan                      3 m

**H.** Policy & Procedure Updates: Restraint, Isolation, and Other Uses of Reasonable Force (3246P)                      Vote                      Laylah Sullivan                      3 m

**I.** Policy & Procedure Updates: Section 504 (2162P)                      Vote                      Laylah Sullivan                      3 m

**J.** Academic Update                      FYI                      Laylah Sullivan                      30 m

The HOS will reground Trustees in what the Tier I and Tier II curriculum is and what assessments are used to measure growth. This will lead Trustees into an update on how PCM is performing to date. This academic update will be broken up between this meeting and the February meeting.

**K.** Recurrent Enrollment (w/ historic data review)                      Vote                      Laylah Sullivan                      15 m

**VI. Closing Items** **7:16 PM**

**A.** Adjourn Meeting                      Vote                      Beverley Wolff                      1 m

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)