Pullman Community Montessori

PCM Regular Board Meeting

Date and Time

Tuesday December 19, 2023 at 11:00 AM PST

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100a. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email board@myPCM.org

All board meetings are open to the public. Meetings begin at 11:00 AM PST and are normally the fourth (4th) Thursday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures here. Public comment should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

Agenda

	Purpose	Presenter	Time
I. Opening Items			**11:00 AM**

		Purpose	Presenter	Time
A.	Record Attendance		Beverley Wolff	1 m
B.	Call the Meeting to Order		Beverley Wolff	1 m
C.	Approve Meeting Minutes: 11-14-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

II.   Public Comment   11:03 AM

A.	Making Public Comments	FYI	Beverley Wolff	15 m

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures here.
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

III.   LEADERS Team Update & Compliance Check-in   11:18 AM

Per PCM's Charter School Contract with the Commission, PCM Trustees should regularly review the Statement of Assurances to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the Commission's Oversight Guidance Manual

What rubrics does the Commission use for evaluation?
Financial Performance Framework
Academic Performance Framework
Organizational Performance Framework (expanded criterion)
School Specific Goals (2022-23) (1 Academic, 1 Operational)

A.	HOS Update	FYI	Laylah Sullivan	5 m

To help provide you questions for consideration remember to peruse your Governing for Greatness book.

To prepare, please review the 11/01/2023 board dashboard.

			Purpose	Presenter	Time
IV.	**Board Goals, Committee & Council Updates**				**11:23 AM**
	A.	Individual Board Member Reports	FYI	All Trustees	10 m

Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

			Purpose	Presenter	Time
	B.	LSEC (Leadership Support & Evaluation Committee) Report	FYI	Bev Wolff	

Currently inactive.

			Purpose	Presenter	Time
	C.	DC (Development Committee) Report	FYI	NA	

Currently inactive

			Purpose	Presenter	Time
	D.	GC (Governance Committee) Report	FYI	NA	

Currently inactive

			Purpose	Presenter	Time
	E.	EEC (Educational Excellence Committee) Report	FYI	Beverley Wolff	

Nothing to report.

			Purpose	Presenter	Time
	F.	FC (Finance Committee) Report	Vote	Aubree Guyton	10 m

Trustees will review the November financials as presented and recommended by the finance committee.

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

			Purpose	Presenter	Time
V.	**Other Business**				**11:43 AM**
	A.	2024-25 Enrollment Policy & Procedures	Vote	Laylah Sullivan	3 m

		Purpose	Presenter	Time
	The board will review and vote on the 2024-25 Enrollment Policy & Procedures.			
B.	Policy & Procedure Updates: Harassment, Intimidation and Bullying of Students (3207/3207P)	Vote	Laylah Sullivan	3 m
C.	Policy & Procedure Updates: Nondiscrimination and Affirmative Action (5010/5010P)	Vote	Laylah Sullivan	3 m
D.	Policy & Procedure Updates: Highly Capable (2190/2190P)	Vote	Laylah Sullivan	3 m
E.	Policy & Procedure Updates: Student Records (3231)	Vote	Laylah Sullivan	3 m
F.	Policy & Procedure Updates: Excused and Unexcused Absences (3122/3122P)	Vote	Laylah Sullivan	3 m
G.	Policy & Procedure Updates: Discipline (3241/3241P)	Vote	Laylah Sullivan	3 m
H.	Policy & Procedure Updates: Restraint, Isolation, and Other Uses of Reasonable Force (3246P)	Vote	Laylah Sullivan	3 m
I.	Policy & Procedure Updates: Section 504 (2162P)	Vote	Laylah Sullivan	3 m
J.	Academic Update	FYI	Laylah Sullivan	30 m
	The HOS will reground Trustees in what the Tier I and Tier II curriculum is and what assessments are used to measure growth. This will lead Trustees into an update on how PCM is performing to date. This academic update will be broken up between this meeting and the January meeting.			
K.	Recurrent Enrollment (w/ historic data review)	Vote	Laylah Sullivan	15 m
VI.	**Closing Items**			**12:55 PM**
A.	Adjourn Meeting	Vote	Beverley Wolff	1 m

Grounding Docs: Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws

Resources: Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)