



**PULLMAN PUBLIC  
COMMUNITY FREE  
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## Pullman Community Montessori

### PCM Regular Board Meeting

#### Date and Time

Thursday November 30, 2023 at 11:00 AM PST

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100A. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email [board@myPCM.org](mailto:board@myPCM.org)

All board meetings are open to the public. Meetings begin at 11:00 AM PST and are normally the fourth (4th) Thursday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email [DesireeP@myPCM.org](mailto:DesireeP@myPCM.org)

Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:00 AM</b>

	Purpose	Presenter	Time
<b>A.</b> Record Attendance		Beverley Wolff	1 m
<b>B.</b> Call the Meeting to Order		Beverley Wolff	1 m
<b>C.</b> Approve Meeting Minutes: 11-14-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

**II. Public Comment** **11:03 AM**

<b>A.</b> Making Public Comments	FYI	Beverley Wolff	15 m
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Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

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- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADERS Team Update & Compliance Check-in** **11:18 AM**

Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the [Commission's Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework \(expanded criterion\)](#)

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

	Purpose	Presenter	Time
<b>A.</b> HOS Update	FYI	Laylah Sullivan	5 m

To help provide you questions for consideration remember to peruse your Governing for Greatness book.

To prepare, please review the 11/01/2023 board dashboard.

**IV. Board Goals, Committee & Council Updates 11:23 AM**

<b>A.</b> Individual Board Member Reports	FYI	All Trustees	15 m
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Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

<b>B.</b> LSEC (Leadership Support & Evaluation Committee) Report	FYI	Bev Wolff	
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Currently inactive.

<b>C.</b> DC (Development Committee) Report	FYI	NA	
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Currently inactive

<b>D.</b> GC (Governance Committee) Report	FYI	NA	
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Currently inactive

<b>E.</b> EEC (Educational Excellence Committee) Report	FYI	Beverley Wolff	5 m
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This committee is under formation. Bev will provide a quick update on timeline.

<b>F.</b> FC (Finance Committee) Report	Vote	Aubree Guyton	15 m
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Trustees will review the October financials as presented and recommended by the finance committee.

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

**V. Other Business 11:58 AM**

	Purpose	Presenter	Time
<b>A.</b> Policy & Procedure Updates: 2162P	Vote	Laylah Sullivan	5 m
<b>B.</b> 2024-25 Enrollment Policy & Procedures	Vote	Laylah Sullivan	3 m
The board will review and vote on the 2024-25 Enrollment Policy & Procedures			
---Defer until the December Board Meeting---			
<b>C.</b> Out of Endorsement Staff Additions	Vote	Laylah Sullivan	10 m
PCM board of Trustees will review and vote on the resolutions for Out of Endorsement staff.			
<b>VI. Closing Items</b>			<b>12:16 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Beverley Wolff	1 m

**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)