



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Regular Board Meeting

#### Date and Time

Thursday September 28, 2023 at 11:00 AM PDT

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email [board@myPCM.org](mailto:board@myPCM.org)

All board meetings are open to the public. Meetings begin at 11:00 AM PST and are normally the fourth (4th) Thursday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email [DesireeP@myPCM.org](mailto:DesireeP@myPCM.org)

Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:00 AM</b>

	Purpose	Presenter	Time
<b>A.</b> Record Attendance		Beverley Wolff	1 m
<b>B.</b> Call the Meeting to Order		Beverley Wolff	1 m
<b>C.</b> Approve Meeting Minutes: 8-22-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

<b>D.</b> Approve Annual Retreat Minutes (1)	Approve Minutes	Beverley Wolff	
<b>E.</b> Approve Annual Retreat Minutes (2)	Approve Minutes	Beverley Wolff	
<b>F.</b> Approve Annual Retreat Minutes (3)	Approve Minutes	Beverley Wolff	
<b>G.</b> Approve Annual Retreat Minutes (3)	Approve Minutes	Beverley Wolff	

## II. Public Comment

**11:03 AM**

<b>A.</b> Making Public Comments	FYI	Beverley Wolff	15 m
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Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADERS Team Update & Compliance Check-in 11:18 AM**

Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the [Commission's Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework \(expanded criterion\)](#)

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

<b>A.</b>	August HOS Update	FYI	Laylah Sullivan	5 m
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To help provide you questions for consideration remember to peruse your Governing for Greatness book.

To prepare, please review the August board dashboard.

<b>B.</b>	HOS Goals	Vote	Laylah Sullivan	10 m
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The board will review and vote on the HOS goals for 2023-24.

<b>C.</b>	PCM 2023-24 Board Goals	Vote	Beverley Wolff	10 m
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The board will review the goals proposed at the Board Retreat. If agreed, Trustees will approve the goals and a board volunteer will convert into smart goal format.

**IV. Board Goals, Committee & Council Updates 11:43 AM**

<b>A.</b>	SCC (Support & Coordination Council) Report	FYI		
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Currently inactive. Will work to revive at the start of school

<b>B.</b>	Individual Board Member Reports	Discuss	All Trustees	
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Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

	Purpose	Presenter	Time
<b>---This will be postponed to the October meeting until after board and individual goals are set and there is sufficient time to report progress on goals.---</b>			
<b>C.</b> LSEC (Leadership Support & Evaluation Committee) Report There has been no activity to report	FYI	Bev Wolff	
<b>D.</b> DC (Development Committee) Report Currently inactive	FYI	NA	
<b>E.</b> GC (Governance Committee) Report Currently inactive	FYI	NA	
<b>F.</b> EEC (Educational Excellence Committee) Report Currently inactive	FYI	NA	
<b>G.</b> FC (Finance Committee) Report Trustees will review the July financials as presented and recommended by the finance committee.	Vote	Aubree Guyton	15 m

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

<b>H.</b> July Financials (Due Diligence) The Board will re-vote on the July Financials as the standard statement had not been included in the Agenda packet.	Vote	Aubree Guyton	5 m
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**V. Other Business**

**VI. Closing Items 12:03 PM**

<b>A.</b> Adjourn Meeting	Vote	Beverley Wolff	1 m
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**VII. Executive Session 12:04 PM**

There are eleven statutory reasons for an executive session; three do not apply to school boards. Of the eight remaining, one of the following must apply to the circumstances for a school board to exclude the public from its meeting:

Purpose

Presenter

Time

- Matters affecting national security;
- The selection of a site or the acquisition of real estate if public knowledge of the matter might increase the price;
- The minimum selling price of real estate if public knowledge of the matter might depress the price, but final action selling or leasing real estate must be taken in a public meeting;
- Negotiations on the performance of a publicly bid contract if public knowledge might increase costs;
- Complaints or charges against an employee or board member, however the person complained against may open the meeting to the public;
- Qualifications of an applicant for public employment or review the performance of a public employee, but final actions must be taken in public and discussions affecting employees generally must be held in public;
- Qualifications of a candidate for appointment to elective office, but interviews and the final appointment must be held in public; and
- Discussion with legal counsel, of enforcement actions, litigation or potential litigation, if public discussion might result in an adverse legal or financial consequence. Amendments in 2001 provided a specific definition of potential litigation

**A. Move into Executive Session**

Discuss

Laylah Sullivan

10 m

The PCM Board of Trustees will move into executive session for 10 minutes.

We will move into executive session for the following reason: *Qualifications of an applicant for public employment or review the performance of a public employee, but final actions must be taken in public and discussions affecting employees generally must be held in public;*

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)