



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

## Pullman Community Montessori

### PCM Regular Board Meeting

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#### Date and Time

Tue Aug 22, 2023 at 5:15 PM PDT

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100A. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email [board@myPCM.org](mailto:board@myPCM.org)

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email [DesireeP@myPCM.org](mailto:DesireeP@myPCM.org)

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Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

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#### Agenda

	Purpose	Presenter	Time
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I.	Opening Items		5:15 PM
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	Purpose	Presenter	Time
<b>A.</b> Record Attendance		Beverley Wolff	1 m
<b>B.</b> Call the Meeting to Order		Beverley Wolff	1 m
<b>C.</b> Approve Meeting Minutes: 8-3-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

<b>D.</b> Approve Meeting Minutes: 8-15-23	Approve Minutes	Beverley Wolff	1 m
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## **II. Public Comment 5:19 PM**

<b>A.</b> Making Public Comments	FYI	Beverley Wolff	15 m
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Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

## **III. Annual Budget Review and Proposed Adoption 5:34 PM**

<b>A.</b> 2023-24 Annual Budget Presentation	Vote	Laylah Sullivan & Matt Paolini	20 m
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## **IV. LEADERS Team Update & Compliance Check-in 5:54 PM**

Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

	Purpose	Presenter	Time
For public transparency this is a copy of the <a href="#">Commission's Oversight Guidance Manual</a>			

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework](#) ([expanded criterion](#))

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

<b>A.</b> August HOS Update  To help provide you questions for consideration remember to peruse your Governing for Greatness book.  To prepare, please review the July board dashboard.	FYI	Laylah Sullivan	5 m
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<b>B.</b> HOS Goals  The HOS will share their annual goals. The board will review and provide feedback and consider the goals for approval.  ___ PROPOSE MOVING THIS TO THE BOARD RETREAT ___	Vote	Laylah Sullivan	5 m
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<b>V. Board Goals, Committee &amp; Council Updates</b>	<b>6:04 PM</b>
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<b>A.</b> SCC (Support & Coordination Council) Report  Currently inactive. Will work to revive at the start of school	FYI	
<b>B.</b> Individual Board Member Reports  Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.  <b>---This will be postponed to the October meeting until after board and individual goals are set and there is sufficient time to report progress on goals.---</b>	Discuss	All Trustees
<b>C.</b> LSEC (Leadership Support & Evaluation Committee) Report  There has been no activity to report	FYI	Bev Wolff
<b>D.</b> DC (Development Committee) Report  Currently inactive	FYI	NA

	Purpose	Presenter	Time
<b>E.</b> GC (Governance Committee) Report Currently inactive	FYI	NA	
<b>F.</b> EEC (Educational Excellence Committee) Report Currently inactive	FYI	NA	
<b>G.</b> FC (Finance Committee) Report Trustees will review the July financials as presented and recommended by the finance committee.	Vote	Aubree Guyton	5 m

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

<b>VI. Other Business</b>			<b>6:09 PM</b>
<b>A.</b> Transportation Handbook	Vote	Laylah Sullivan	5 m
<b>B.</b> School Specific Goals (Draft)	Vote	Laylah Sullivan	10 m
<b>VII. Closing Items</b>			<b>6:24 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Beverley Wolff	1 m

**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)