



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

PCM Regular Board Meeting

Date and Time

Thu Aug 3, 2023 at 5:15 PM PDT

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email board@myPCM.org

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

Public comment is reserved for regular board meetings which are held the 4th Tuesday of each month. If you would like to make public comment please attend one of the regularly scheduled board meetings.

Agenda

	Purpose	Presenter	Time
--	---------	-----------	------

I.	Opening Items		5:15 PM
----	---------------	--	---------

	Purpose	Presenter	Time
A. Record Attendance		Beverley Wolff	1 m
B. Call the Meeting to Order		Beverley Wolff	1 m
C. Approve Meeting Minutes: 7-6-23	Approve Minutes	Beverley Wolff	1 m

Please come with amendments ready to put in the chat.

II. Public Comment 5:18 PM

A. Making Public Comments	FYI	Beverley Wolff	15 m
---------------------------	-----	----------------	------

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

III. DEI & Antiracism Commitment 5:33 PM

A. Update	FYI	Laylah Sullivan	2 m
-----------	-----	-----------------	-----

IV. LEADERS Team Update & Compliance Check-in 5:35 PM

Per [PCM's Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the [Commission's Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

	Purpose	Presenter	Time
Academic Performance Framework Organizational Performance Framework (expanded criterion) School Specific Goals (2022-23) (1 Academic, 1 Operational)			
A. July HOS Update To help provide you questions for consideration remember to peruse your Governing for Greatness book. To prepare, please review the July board dashboard.	FYI	Laylah Sullivan	10 m
B. Academic Update & Goals The HOS will provide an update on overall performance over the school year. School specific goal results will be shared as well.	FYI	Laylah Sullivan	20 m
V. Board Goals, Committee & Council Updates			6:05 PM
A. SCC (Support & Coordination Council) Report Currently inactive. Will work to revive at the start of school	FYI	Laylah Sullivan	1 m
B. Individual Board Member Reports Each trustee will briefly present on their progress towards individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.	Discuss	All Trustees	8 m
C. LSEC (Leadership Support & Evaluation Committee) Report The Board Chair in collaboration with the HOS will revisit outcomes of the safety inquiries shared in the Spring.	FYI	Bev Wolff	5 m
D. DC (Development Committee) Report Currently inactive	FYI	NA	
E. GC (Governance Committee) Report Currently inactive	FYI	NA	
F. EEC (Educational Excellence Committee) Report Currently inactive	FYI	NA	
G. FC (Finance Committee) Report	Vote	Aubree Guyton	5 m

	Purpose	Presenter	Time
To inform your questioning remember your resources:			

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

VI. Other Business 6:24 PM

A.	Handbook Updates	Vote	Laylah Sullivan	5 m
B.	Draft 2023-24 Annual Budget Presentation (Intro)	FYI	Laylah Sullivan	20 m
C.	HOS Contract Renewal	Vote	Beverley Wolff	10 m
Please review the proposed contract for the HOS.				

D.	Board Process Tracker (Revisit)	Discuss	Beverley Wolff	10 m
The board will review and discuss progress on the SOP for Board Processes document https://docs.google.com/document/d/1YKwoAthBeCpKh1F_P-pejaxWbsjM-JziyJnxZ48oXss/edit?usp=sharing				

E.	Annual Retreat Discussion	Discuss	Beverley Wolff	10 m
The Board Chair will lead a discussion on progress towards planning the Board Retreat.				

The Board Annual Retreat has been set for August 25 – 27. A draft agenda is attached for review and feedback.

VII. Closing Items 7:19 PM

A.	Adjourn Meeting	Vote	Beverley Wolff	1 m
----	-----------------	------	----------------	-----

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)