Pullman Community Montessori

PCM Regular Board Meeting

Date and Time

Tue Apr 25, 2023 at 5:15 PM PDT

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email board@myPCM.org

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures here. Public comment should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:15 PM**
A.	Record Attendance		John Cassleman	1 m
B.	Call the Meeting to Order	Discuss	John Cassleman	1 m

Take a moment before the meeting to review our operating norms (linked in the footer).

C.	Approve Meeting Minutes from 3-28-23 Board Meeting	Approve Minutes	John Cassleman	1 m

Please come with amendments ready to put in the chat.

D.	Approve Meeting Minutes from 4-11-23 Working Board Meeting	Approve Minutes	John Cassleman	1 m

Please come with amendments ready to put in the chat.

E.	Community Building	Discuss	Aubree Guyton	10 m

*If you have not done so yet, please use **this google document** to sign up for the board meeting in which you would like to lead this activity."

F.	DEI and Anti-racism Commitment		Laylah Sullivan	10 m

PCM has created a Comprehensive Equity Plan that is used to guide our commitment to uphold an environment of diversity, equity, and inclusion and anti-racism.

Progress on plan commitments will be reported on in Jan, April, July, Oct. In May-June PCM staff will engage in a reflection cycle to set goals for the following year. The PCM board will examine these and their own reflection during in advance of the annual retreat when goals are set for the following school year.

II.	**Public Comment**			**5:39 PM**
A.	Making Public Comments	FYI	John Cassleman	15 m

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures here.
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

III.	**LEADER Team Update & Compliance Check-in**		**5:54 PM**

Per PCM's Charter School Contract with the Commission, PCM Trustees should regularly review the Statement of Assurances to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the Commission's Oversight Guidance Manual

What rubrics does the Commission use for evaluation?
Financial Performance Framework
Academic Performance Framework
Organizational Performance Framework (expanded criterion)
School Specific Goals (2022-23) (1 Academic, 1 Operational)

		Purpose	Presenter	Time
A.	March HOS Update	FYI	Laylah Sullivan	10 m

To help provide you questions for consideration remember to peruse your Governing for Greatness book.

IV.	**Board Goals, Committee & Council Updates**			**6:04 PM**

		Purpose	Presenter	Time
A.	SCC (Support and Coordination Council) - Report	FYI	Dorrie Main & Elise Albano	2 m

One of the SCC co-chairs will provide a brief report.

		Purpose	Presenter	Time
B.	Individual Board Member Report	FYI	John Cassleman	10 m

		Purpose	Presenter	Time

Each trustee will briefly present on their progress toward individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

		Purpose	Presenter	Time
C.	LSEC (Leadership Evaluation & Support Committee)	FYI	Beverley Wolff	2 m

Progress update

		Purpose	Presenter	Time
D.	DC (Development Committee)	FYI	Ayad Rahmani	2 m

Ayad will provide an update on the April 23rd event.

		Purpose	Presenter	Time
E.	GC (Governance Committee)	FYI	John Cassleman	15 m

This committee is not currently active.

The PCM Board Chair will lead the board in a discussion around updating our plan around recruiting new trustees.

		Purpose	Presenter	Time
F.	FC (Finance Committee)	Vote	Aubree Guyton	5 m

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

V. Action Items

VI. Other Business

VII. New Business

VIII. Closing Items   **6:40 PM**

		Purpose	Presenter	Time
A.	Adjourn Meeting	Vote	John Cassleman	1 m

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](), [PCM Logic Model](), [EEMPS Rubric](), [School-Wide Reflective Practice Inventory](), [Bylaws]()

Resources: [Compliance Folder](), [Planning Year Board Calendar](), [Planning Yr Financials Considerations](), [OPMA Resources](), [App Board Commitments & Background](), [Seat & Committee Descriptions](), [Org Charts](), [Board Member Application Full Packet](), [Prospective Board Member Questionnaire]()