



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

PCM Board Meeting

Date and Time

Tue Feb 28, 2023 at 5:15 PM PST

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below.

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxeljWUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your comment.

our written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:15 PM
A. Record Attendance		John Cassleman	1 m
B. Call the Meeting to Order	Discuss	John Cassleman	1 m
Take a moment before the meeting to review our operating norms (linked in the footer).			
C. Approve Meeting Minutes from 1-24-23 Board Meeting	Approve Minutes	John Cassleman	1 m
Please come with amendments ready to put in the chat.			
D. Approve Meeting Minutes from 2-14-23 Working Meeting	Approve Minutes	John Cassleman	1 m
Please come with amendments ready to put in the chat.			
E. Community Building	Discuss		10 m
*If you have not done so yet, please use this google document to sign up for the board meeting in which you would like to lead this activity."			
F. DEI and Anti-racism Commitment	Discuss	John Cassleman	10 m
HOS will update on TIE IN & LGIST+ status.			
The board will engage in an activity related to reading chapter 7 and 8 of "This Book is Anti-Racist".			

	Purpose	Presenter	Time
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II. Public Comment

5:39 PM

A.	Making Public Comments	FYI	John Cassleman	15 m
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Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

III. LEADER Team Update & Compliance Check-in

5:54 PM

Per PCM's [Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the Commission's [Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework](#) (expanded criterion)

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

A.	Annual Audit - Summary Presentation	FYI	Barry Weber (Eide Bailly)	20 m
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B.	January	Discuss	Laylah Sullivan	10 m
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Prior to the board meeting, thoroughly review the attached 2-2023 Board Dashboard.

To help provide you questions for consideration remember to peruse your Governing for Greatness book.

C.	Academic Performance Update	FYI	Laylah Sullivan	10 m
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	Purpose	Presenter	Time
All trustees should review the PCM Annual Performance Report - 2021-22 SY again prior to board meeting.			

IV. Board Goals, Committee & Council Updates 6:34 PM

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|-----------|---|-----|----------------------------|-----|
| A. | SCC (Support and Coordination Council) - Report | FYI | Dorrie Main & Elise Albano | 5 m |
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The newly establishing SCC will provide a quick update.

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| B. | Individual Board Member Report | FYI | John Cassleman | 5 m |
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Each trustee will briefly present on their progress toward individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

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| C. | LSEC (Leadership Evaluation & Support Committee) | FYI | Beverley Wolff | 5 m |
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Please review meeting minutes from 2-20-23.

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| D. | DC (Development Committee) | FYI | Ayad Rahmani | |
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This committee is not currently active

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|-----------|---------------------------|-----|----------------|--|
| E. | GC (Governance Committee) | FYI | John Cassleman | |
|-----------|---------------------------|-----|----------------|--|

This committee is not currently active

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| F. | FC (Finance Committee) | Vote | Aubree Guyton | 5 m |
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To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

V. Action Items 6:54 PM

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|-----------|---|------|-----------------|-----|
| A. | Update to 2022-23 School Specific Academic Goal | Vote | Laylah Sullivan | 5 m |
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| B. | Update to Student & Staff Handbook (CPR action) | Vote | Laylah Sullivan | 3 m |
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| C. | Update/Add Policies or Procedures | Vote | Laylah Sullivan | 3 m |
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Procedure for Policy 5010 (Nondiscrimination and Affirmative Action procedure, CPR action)

	Purpose	Presenter	Time	
Policy & Procedure 3424 (Opioid Related Overdose Reversal, Health & Safety required for schools who have Narcan on campus)				
D.	Consent Agenda - Formalizing Agreement	Discuss	John Cassleman	5 m
VI. Other Business				
VII. New Business				7:10 PM
A.	PCM's Growth and Enrollment Scenarios: Next Steps	Discuss	Laylah Sullivan	30 m
LOOM: https://www.loom.com/share/ed70a62d11394eb8ab3113e16aa1e759				
Slideshow: https://www.canva.com/design/DAFYVI4bRul/L2y_r7Jner8BiNdEa6Xh9Q/view?utm_content=DAFYVI4bRul&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink				
VIII. Closing Items				7:40 PM
A.	Adjourn Meeting	Vote	John Cassleman	1 m

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)