



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

## Pullman Community Montessori

### PCM Board Meeting

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#### Date and Time

Tue Jan 24, 2023 at 5:15 PM PST

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below.

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxeyJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

#### Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should re

ceive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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## Agenda

|  | Purpose         | Presenter      | Time           |
|--|-----------------|----------------|----------------|
| <b>I. Opening Items</b>  |                 |                | <b>5:15 PM</b> |
| <b>A.</b> Record Attendance  |                 | John Cassleman | 1 m            |
| <b>B.</b> Call the Meeting to Order  | Discuss         | John Cassleman | 1 m            |
| Take a moment before the meeting to review our operating norms (linked in the footer).   |                 |                |                |
| <b>C.</b> Approve Meeting Minutes from 12-27-22 Board Meeting  | Approve Minutes | John Cassleman | 1 m            |
| Please come with amendments ready to put in the chat.  |                 |                |                |
| <b>D.</b> Approve Meeting Minutes from 1-10-23 Working Meeting   | Approve Minutes | John Cassleman | 1 m            |
| Please come with amendments ready to put in the chat.  |                 |                |                |
| <b>E.</b> Community Building   | Discuss         | John Cassleman | 10 m           |
| *If you have not done so yet, please use <a href="#">this google document</a> to sign up for the board meeting in which you would like to lead this activity." |                 |                |                |
| <b>F.</b> DEI and Anti-racism Commitment   | Discuss         | John Cassleman | 15 m           |
| The board will engage in an activity related to reading chapter 5 and 6 of "This Book is Anti-Racist".   |                 |                |                |

|                           |  |                |
|---------------------------|--|----------------|
| <b>II. Public Comment</b> |  | <b>5:44 PM</b> |
|---------------------------|--|----------------|

|                                  |     |                |      |
|----------------------------------|-----|----------------|------|
| <b>A. Making Public Comments</b> | FYI | John Cassleman | 15 m |
|----------------------------------|-----|----------------|------|

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

- We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.
- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
- Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center.
- You should receive confirmation of receipt of your written statement within 48 hours of submission.

|  |  |                |
|--|--|----------------|
| <b>III. LEADER Team Update &amp; Compliance Check-in</b> |  | <b>5:59 PM</b> |
|--|--|----------------|

Per PCM's [Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) to ensure we are fulfilling our obligation to the contract.

For public transparency this is a copy of the Commission's [Oversight Guidance Manual](#)

What rubrics does the Commission use for evaluation?

[Financial Performance Framework](#)

[Academic Performance Framework](#)

[Organizational Performance Framework](#) ([expanded criterion](#))

[School Specific Goals \(2022-23\)](#) (1 Academic, 1 Operational)

|  |     |                 |     |
|--|-----|-----------------|-----|
| <b>A. November &amp; December Update</b> | FYI | Laylah Sullivan | 5 m |
|--|-----|-----------------|-----|

To help provide you questions for consideration remember to peruse your Governing for Greatness book.

|                                       |     |                 |      |
|---------------------------------------|-----|-----------------|------|
| <b>B. Academic Performance Update</b> | FYI | Laylah Sullivan | 10 m |
|---------------------------------------|-----|-----------------|------|

The HOS will provide an update on where students are sitting academically in accordance with NWEA MAP and social emotionally in accordance with

|  | Purpose | Presenter | Time |
|--|---------|-----------|------|
| MEFS/EFgoPRO. An update will also be provided on how PCM is remaining responsive to student needs. |         |           |      |

#### IV. Board Goals, Committee & Council Updates 6:14 PM

- |           |   |     |                            |     |
|-----------|---|-----|----------------------------|-----|
| <b>A.</b> | SCC (Support and Coordination Council) - Intro & Report | FYI | Dorrie Main & Elise Albano | 5 m |
|-----------|---|-----|----------------------------|-----|

The newly establishing SCC will introduce themselves and provide a brief summary of how the first meeting went.

- |           |                                |     |                |     |
|-----------|--------------------------------|-----|----------------|-----|
| <b>B.</b> | Individual Board Member Report | FYI | John Cassleman | 5 m |
|-----------|--------------------------------|-----|----------------|-----|

Each trustee will briefly present on their progress toward individual goals and tasks. Additionally, trustees may report observations, feedback, or questions gathered since last meeting.

- |           |  |     |                |     |
|-----------|--|-----|----------------|-----|
| <b>C.</b> | LSEC (Leadership Evaluation & Support Committee) | FYI | Beverley Wolff | 5 m |
|-----------|--|-----|----------------|-----|

Please review meeting minutes from 1-23-22.

- |           |                            |     |              |  |
|-----------|----------------------------|-----|--------------|--|
| <b>D.</b> | DC (Development Committee) | FYI | Ayad Rahmani |  |
|-----------|----------------------------|-----|--------------|--|

This committee is not currently active

- |           |                           |     |                |  |
|-----------|---------------------------|-----|----------------|--|
| <b>E.</b> | GC (Governance Committee) | FYI | John Cassleman |  |
|-----------|---------------------------|-----|----------------|--|

This committee is not currently active

- |           |                        |      |               |     |
|-----------|------------------------|------|---------------|-----|
| <b>F.</b> | FC (Finance Committee) | Vote | Aubree Guyton | 5 m |
|-----------|------------------------|------|---------------|-----|

To inform your questioning remember your resources:

[50+ Smart Questions to Ask About Your Schools Finances](#)

[Board<>Staff Financial Contract](#)

#### V. Action Items 6:34 PM

- |           |             |      |                |     |
|-----------|-------------|------|----------------|-----|
| <b>A.</b> | Equity Plan | Vote | John Cassleman | 3 m |
|-----------|-------------|------|----------------|-----|

HOS incorporated feedback into the Comprehensive Equity Plan.

|  | Purpose | Presenter | Time |
|--|---------|-----------|------|
| Suggested motion:  |         |           |      |
| I motion that the PCM board of Trustees should adopt the updated Comprehensive Equity Plan as its living plan for school wide equity work. |         |           |      |

- |           |  |      |                 |     |
|-----------|--|------|-----------------|-----|
| <b>B.</b> | Conditional Certification - UD                       | Vote | Laylah Sullivan | 2 m |
| <b>C.</b> | Updates to Adopted Policies & Adoption of New Policy | Vote | Laylah Sullivan | 5 m |

## VI. Other Business

## VII. New Business 6:44 PM

- |           |   |         |                 |      |
|-----------|---|---------|-----------------|------|
| <b>A.</b> | PCM's Enrollment and its Impact on Long Term Financial Sustainability | Discuss | Laylah Sullivan | 20 m |
| <b>B.</b> | Executive Session Item  | Discuss | John Cassleman  | 10 m |

## VIII. Closing Items 7:14 PM

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|-----------|-----------------|------|----------------|-----|
| <b>A.</b> | Adjourn Meeting | Vote | John Cassleman | 1 m |
|-----------|-----------------|------|----------------|-----|

**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)