



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### Development Committee

---

#### Date and Time

Thursday April 21, 2022 at 4:30 PM PDT

---

**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

---

#### Agenda

##### I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes: 4/21

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

##### II. Development Committee (DC) Business

- A. Enrollment Update

Laylah will provide a quick enrollment update

**B. Check in and Future Planning**

Check-in on campaign promotion.

Future planning for events and committee growth. Where do members interests and energies lie.

**C. Donor gifts**

Touch base on donor gifts

**III. Other Business**

**A. McGregor Ask**

**Review of “Ask” letter to McGregor Company**

This letter is an ask for funds to help support a play structure in the back of Gladish. It starts with an overview of the premise of PCM, followed by a statement of evidence explaining the benefits of play structures on the motor and cognitive skills of children.

The ask then goes over the specifications of the play structure, including size, properties and cost. It shows pictures and basic data. Finally the ask goes over the breakdown of cost associated with the purchase and installment of the project, including cost to prepare the site for installation.

**B. Appeal Fold**

**Appeal Fold**

One of our goals is to design and publish an appeal fold, brochure-like document that we can distribute among the community. One has been proposed but not yet produced. A review of ideas and scope would be helpful.

**C. Fall Downtown Fundraiser**

**Fall downtown fundraiser**

Summer time would be a good time to plan and assemble a fund raiser event in the fall, at a place in downtown Pullman, perhaps in support of the recent flurry of activities geared up to transform the scope and appeal of downtown. With the help of the chamber of commerce and other outfits we could reach the community and assemble a fun and fruitful event. Let’s review few ideas, including ways to divvy up the tasks.

**IV. Closing Items**

**A. Adjourn Meeting**

---

**Grounding Documents:** [Development Committee Description and Responsibilities](#), [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [DC Growth Rubric](#), [PCM FD Plan \(Working Doc\)](#), [PCM R-E-M Plan](#)

**Other Resources:** [BoT DC Intro](#), [DC Example Goal](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [EEMPS Rubric](#), [What Is A Board Committee Supposed To Do?](#), [Virtual Fundraising \(Rotary crowdsource\)](#)