



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### Governance Committee (GC) Meeting

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#### Date and Time

Monday September 13, 2021 at 12:00 PM PDT

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/85244305860?pwd=ZVdNYmd5amJsanpwU2thSFpiWnE3QT09>

Meeting ID: 852-4430-5860

Password: 6302

#### Dial by your location

(301) 715 8592

(312) 626 6799

(929) 205 6099

(253) 215 8782

(346) 248 7799

(669) 900 6833

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

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1. Board Role and Responsibilities
  2. Board Composition
  3. Board Knowledge
  4. Board Effectiveness
  5. Board Leadership
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## Agenda

### I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes

### II. Updates, Reports, and Discussion Items

#### A. Community Building

What is the first thing you remember being taught by someone else?

#### B. Goals and Tasks

\*Until we have developed a process around agenda items and how we can support committees, we will not engage in actual discussion on this topic.

Each meeting, we will review the current goals and tasks of each committee, and ascertain the board's progress.

#### C. Board Effectiveness: Accountability, Meetings, and Composition

Determine measures to improve board meeting effectiveness.

Guidance from board retreat (phrases need to be unpacked and developed):

Dig into the work

Strong structure and protocols for efficiency

Opportunity for authentic connection to group & place

Regular training

### III. Action Items

#### A. Board Goals & GC Goal Setting

John will update committee on the board goals for 2021-22.

1) Refine and build tools and structures to monitor PCM's effectiveness and compliance with applicable laws and the charter contract.

Additional guidance: Each committee must have its own set of tools and structure to monitor the school's effectiveness and compliance.

Monitoring tools and structures should be tied to existing tools and goals. For established committees, goals are due at the October board meeting. For newer committees, goals are due at the December board meeting.

2) PCM trustees will increase awareness of PCM in the community with each member's specific actions and by leveraging each committee.

Additional guidance: the emphasis/intent of this goal is on engaging **all** board members and committees in their efforts to increase awareness, and holding **all** board members and committees for driving toward this goal.

Committee will discuss committee goals for 2021-22. Goals should align with board goals.

#### B. Orientation Packet (if needed)

Review Orientation Packet for new board and committee members.

Committee will determine approval or advancement of the packet for further consideration.

[Onboarding Document](#)

#### C. Board Candidacy: Melisa Medalle

Review Melisa's application for trustee candidacy.

Recommend/not recommend to advance.

### IV. Other Items

#### A. New Items

New items may be suggested for the committee to discuss today (if time allows) or at a future meeting.

## **V. Closing Items**

### **A. Assign tasks**

Close meeting by assigning tasks, owners, and due dates

### **B. Adjourn Meeting**

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

**Resources:** [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)