



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

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#### Date and Time

Tuesday October 26, 2021 at 5:00 PM PDT

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety measures!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3elMxSn0xejJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing.

g in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation please email JanW@myPCM.org

**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A. Record Attendance</b>		John Cassleman	1 m
<b>B. Call the Meeting to Order</b>	Discuss	John Cassleman	1 m
Take a moment before the meeting to review our operating norms (linked in the footer).			
<b>C. Approve Meeting Minutes - 9/28</b>	Approve Minutes	John Cassleman	3 m
<i>Note for Committees:</i> please make sure to link in minutes through the board on track drop down to ensure they clear from the "needs approved" list after being voted on.			
<b>D. Community Building</b>		John Cassleman	8 m
Re-set and sign up.			
Please use <a href="#">this google document</a> to sign up for the board meeting in which you would like to lead this activity.			
<b>Questions to discuss:</b> do we want to make any adjustment to the board meeting time? Meetings are set through December. We need to set the other.			
<b>E. DEI and Anti-racism Commitment</b>	Vote	Laylah Sullivan	5 m

As all are aware, Dr. Scott has left WA Charters for another venture. This has left a substantial gap in the DEI trainings for the school and board. TMC is no longer taking on this at any depth either. What was going to be offered (board and school wise) was never clearly articulated. WA Charters has provided some external contractor ideas to help cover this gap. They have recently helped PCM assess the fit of three companies who seemed to be a good fit for our location and needs.

Attached is the proposed contract from Buffalo Cloud Consulting (BCC). Both staff and board training tracks are included. The main facilitators bio can be viewed at the end of the contract. One of the schools that BCC has supported is a Montessori school in Oregon. This contract is for 2 years and the training is projected at every other month during the school year.

WA Charters has committed to pay \$1,500 towards DEI training. They will also be opening a \$6,500 grant for community outreach which could allow us to move items around in our budget to accommodate a portion of this cost. The normal recommendation for new schools by BCC is 75 for 1 school year but we were able to negotiate the price down by spreading the service over 2 years.

PCM admin and staff are excited about this opportunity. One of our staff members was at the Montessori school BCC supported. PCM Admin are requesting to add this to the budget to cover the DEI gap over the next two years.

## II. Public Comment

5:18 PM

### A. Making Public Comments

FYI

John Cassleman

15 m

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.

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- You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#).
- Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration.
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- You should receive confirmation of receipt of your written statement within 48 hours of submission.

	Purpose	Presenter	Time
<b>III. LEADER Team Update</b>			<b>5:33 PM</b>
<b>A.</b> October Update	FYI	Laylah Sullivan	5 m
<b>IV. Committee Updates</b>			<b>5:38 PM</b>
Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.			
<b>A.</b> LESC (Leadership Evaluation & Support Committee)	Vote	Beverley Wolff	5 m
LESC will present HOS Evaluation Plan to the board.			
No October meeting.			
<b>B.</b> DC (Development Committee)	FYI	Ayad Rahmani	
No October meeting.			
<b>C.</b> GC (Governance Committee)	FYI	John Cassleman	
No October meeting.			
<b>D.</b> FC (Finance Committee)	Discuss	Aubree Guyton	5 m
Trustees should access the publicly accessible <a href="#">FC meeting notes</a> and review prior to the board meeting.			
FC will present September financials and AP in draft form, but the board will not vote to approve until November.			
<b>V. Compliance</b>			<b>5:48 PM</b>
Per PCM's <a href="#">Charter School Contract</a> with the Commission, PCM Trustees should regularly review the <a href="#">Statement of Assurances</a> (found in the Compliance folder linked in the footer) to ensure we are fulfilling our obligation to the contract.			
<b>A.</b> 2021-22 Compliance Calendar	Discuss	Laylah Sullivan	5 m

	Purpose	Presenter	Time
<p>The Commission has issued an updated <a href="#">Compliance Calendar</a> for the 2021-22 School Year. This is a component of a larger document used by PCM management and available to the Board that provides guidance and clarification around the Commission's oversight of charter schools (this <a href="#">Oversight Guidance Manual</a> is updated periodically).</p>			

<b>VI.</b>	<b>Other Business</b>		<b>5:53 PM</b>
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<b>A.</b>	Trustee Candidate Interview	Vote	John Cassleman	60 m
<p>The PCM Board of Trustees will interview Melisa Medalle's candidacy for the board.</p>				

Trustees should have [this Evaluation Tool](#) pulled up or printed out.

<b>VII.</b>	<b>Closing Items</b>		<b>6:53 PM</b>
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<b>A.</b>	Adjourn Meeting	Vote	John Cassleman	1 m
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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)