



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

PCM Board Meeting

(Annual Budget Meeting)

Date and Time

Tuesday September 28, 2021 at 5:00 PM PDT

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxelJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation please email JanW@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance		John Cassleman	1 m
B. Call the Meeting to Order	Discuss	John Cassleman	1 m
Take a moment before the meeting to review our operating norms (linked in the footer).			
C. Approve Meeting Minutes - 8/24	Approve Minutes	John Cassleman	3 m
D. Community Building		Beverley Wolff	8 m
E. DEI and Anti-racism Commitment		Laylah Sullivan	2 m
Update on consultant options			
II. Public Comment			5:15 PM
A. Making Public Comments	FYI	John Cassleman	15 m
Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived.			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. • You may view our PCM Grievance and Conflict Resolution Policy and Procedures here. • Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. • Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center. • You should receive confirmation of receipt of your written statement within 48 hours of submission. 			

III. LEADER Team Update 5:30 PM

A. August Update	FYI	Laylah Sullivan	5 m
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IV. Committee Updates 5:35 PM

Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.

A. LESC (Leadership Evaluation & Support Committee)	Vote	Beverley Wolff	
Trustees should access the publicly accessible LESC meeting notes and review prior to the board meeting.			
B. DC (Development Committee)	FYI	Ayad Rahmani	3 m
No September meeting			
C. GC (Governance Committee)	FYI	John Cassleman	
Trustees should access the publicly accessible GC meeting notes and review prior to the board meeting.			
D. FC (Finance Committee)	Vote	Aubree Guyton	10 m
Enrollment and Budget revision update (Laylah & Aubree)			
Trustees should access the publicly accessible FC meeting notes and review prior to the board meeting.			

Motion: The FC recommends the approval of the August financials as presented.

V. Compliance 5:48 PM

Per PCM's [Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) (found in the Compliance folder linked in the footer) to ensure we are fulfilling our obligation to the contract.

A. 2021-22 Compliance Calendar Discuss Laylah Sullivan 5 m

The Commission has issued an updated [Compliance Calendar](#) for the 2021-22 School Year. This is a component of a larger document used by PCM management and available to the Board that provides guidance and clarification around the Commission's oversight of charter schools (this [Oversight Guidance Manual](#) is updated periodically).

VI. Equity Pause 5:53 PM

- Awareness:** What would we like to say that hasn't been said?
 - Inclusion:** Who are we not hearing from? Why?
 - Relationships:** Is this conversation/action/project moving towards relationship?
 - Acknowledgments:** Are we acknowledging the history? What and who would you like to acknowledge and celebrate?
 - Process & Practice:** Are we on the right track? Do we need to update our practices and processes?
 - Goals:** Are we moving towards more and/or improved equity and inclusion practices?
 - Implicit Biases:** Where are our blindspots and biases?
- (Adopted from equity Xdesign)*

A. Inclusion Discussion Discuss John Cassleman 10 m

Inclusion: Who are we not hearing from? Why?

VII. Other Business 6:03 PM

A. Review 2021-22 Board Goals FYI John Cassleman 3 m

Report progress on the development of committee goals or committee formation.

B. Deferred Compensation Program Vote Laylah Sullivan 5 m

Voting on this would offer PCM the ability to allow employees who want to to participate in the WA State Deferred Compensation Program.

	Purpose	Presenter	Time
	Proposed Motion: to approve the Board Chair, on behalf of the board, to sign the DCP resolution to request PCM participate in the Washington State Deferred Compensation Program.		
C.	Test To Stay Protocol	Vote	Laylah Sullivan
	Through "Learn to Return" PCM has been able to secure a supply of PCR tests and been connected with training and result analysis from Curative. PCM has collaborated with the Washington State Department of Health to be able to offer free COVID 19 testing to students in a manner aligning with current K-12 COVID protocols.		
	COVID 19 tests are shallow nasal swabs, which are quick and painless, and will be self administered under observation by a trained person. Curative will process and analyze the test results and will share the results with the PCM, the Health Department, and notify the parent/guardian.		
	This option also allows PCM to use the "Test to Stay" protocol. Please review the protocol along with the Testing Permission Form. If you have questions please ask nurse Holly (HollyJR@myPCM.org).		
	The HOS is recommending the board be aware of and approve this protocol to shorten the quarantine window for PCM classrooms.		
	Proposed Motion: to approve the Test to Stay Protocol as presented.		

VIII.	Closing Items			6:16 PM
A.	Adjourn Meeting	Vote	John Cassleman	1 m

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)