



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

(Annual Budget Meeting)

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#### Date and Time

Tuesday August 24, 2021 at 5:00 PM PDT

#### Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxelJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation please email [JanW@myPCM.org](mailto:JanW@myPCM.org)

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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## Agenda

### I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Take a moment before the meeting to review our operating norms (linked in the footer).

C. Approve Minutes - 7-27-21

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

D. Approve Special Meeting Minutes - 7/30

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

E. Approve Special Meeting Minutes - 8/10

F. Approve Board Retreat Minutes- 8/21

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

**G. DEI and Anti-racism Commitment**

Update - DEI future trainings

Update - DEI policy/document (WA Charter's requirement)

**H. Reflection on Board Retreat**

Share key takeaways from the retreat as well as opportunities for improvement.

**II. Public Comment**

**A. Making Public Comments**

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADER Team Update**

**A. July Update**

**IV. Committee Updates**

Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.

**A. LESC (Leadership Evaluation & Support Committee)**

No August meeting

**B. DC (Development Committee)**

No August meeting

**C. GC (Governance Committee)**

Trustees should access the publicly accessible GC meeting notes and review prior to the board meeting.

**D. FC (Finance Committee)**

Trustees should access the publicly accessible FC meeting notes and review prior to the board meeting.

**Motion:** The FC recommends the approval of the July financials as presented (you can find these linked into the FC agenda and below).

**E. Finance Committee - Annual Budget 2021-22**

Vote on the PCM Annual Budget for the 2021-22 school year.

**V. Compliance**

Per PCM's [Charter School Contract](#) with the Commission, PCM Trustees should regularly review the [Statement of Assurances](#) (found in the Compliance folder linked in the footer) to ensure we are fulfilling our obligation to the contract.

**A. Planning Year Dashboard**

Please review our [Planning Year Dashboard](#) to view how we are tracking towards typical planning year deliverables.

**VI. Equity Pause**

**Awareness:** What would we like to say that hasn't been said?

**Inclusion:** Who are we not hearing from? Why?

**Relationships:** Is this conversation/action/project moving towards relationship?

**Acknowledgments:** Are we acknowledging the history? What and who would you like to acknowledge and celebrate?

**Process & Practice:** Are we on the right track? Do we need to update our practices and processes?

**Goals:** Are we moving towards more and/or improved equity and inclusion practices?

**Implicit Biases:** Where are our blindspots and biases?

*(Adopted from equity Xdesign)*

**A. Goals Discussion**

Goals: Are we moving towards more and/or improved equity and inclusion practices?

**VII. Other Business**

**A. Board Goal: Communication/Community Engagement**

Establish specificity around the board goal pertaining to PCM trustees as ambassadors/advocates.

**VIII. Closing Items**

**A. Adjourn Meeting**

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)