



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

---

#### Date and Time

Tuesday July 27, 2021 at 5:00 PM PDT

#### Location

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice . Thank you for understanding and we look forward to seeing you virtually!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

---

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxeyJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

---

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive conf

irmation of receipt of your written statement within 48 hours of submission. If you do not recieve confirmation please email JanW@myPCM.org

---

**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

---

## Agenda

### I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Take a moment before the meeting to review our operating norms (linked in the footer).

C. Approve Minutes - 6-22-21

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

D. Approve Special Meeting Minutes - 6/29

E. Building our Board Muscles: SCENARIO

**Note:**

See Role and Committee Descriptions in [Board Job Descriptions](#)

**SCENARIO**

Certain trustees are becoming frustrated by the fact that not enough board meeting time is being devoted to student outcomes. What should they do?

**F. DEI and Anti-racism Commitment**

Update - Dr. Scott is on sabbatical until mid August. We will work out a schedule with him for future trainings after he returns.

**II. Public Comment**

**A. Making Public Comments**

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADER Team Update**

**A. June Update**

Review the LEADERS Team Update.

The HOS will verbally deliver any updates since this meeting:

Enrollment

Facility

Hiring - Food Service & Nurse

Food & Transportation Services

Staff Development

**IV. Committee Updates**

Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.

**A. LESC (Leadership Evaluation & Support Committee)**

No July meeting

**B. DC (Development Committee)**

No July meeting

**C. GC (Governance Committee)**

Trustees should access the publicly accessible GC meeting notes and review prior to the board meeting.

**D. FC (Finance Committee)**

Trustees should access the publicly accessible FC meeting notes and review prior to the board meeting.

We will do a quick reminder about the Annual Budget. No vote is necessary until the August meeting. Please send any questions to Laylah during the month of July and early August. If you want more detail you can also attend the August FC meeting.

We will spend a few minutes looking at the future format for approving payroll.

**Montion:** The FC recommends the approval of the May financials as presented (you can find these linked into the FC agenda).

**V. Compliance**

As agreed in our [Charter School Contract](#) with the Commission, PCM must meet a list of pre-opening conditions on the proposed deadlines to be able to open. I recommend occasionally each Trustee should read back through the [Statement of Assurances](#) (found in the Compliance folder linked in the footer). This provides a condensed view of what we've agreed to.

**A. Pre-opening Conditions Checklist**

Please review the pre-opening checklist. This was updated by the commission on 6/11 to reflect all of the financial related documents that are due in July. Our HOS has indicated with **yellow highlighting** which have been completed. A short report will be provided on how we are tracking towards future deliverables.

**B. Planning Year Dashboard**

Please review our [Planning Year Dashboard](#) to view how we are tracking towards typical planning year deliverables.

**VI. Equity Pause**

**Awareness:** What would we like to say that hasn't been said?

**Inclusion:** Who are we not hearing from? Why?

**Relationships:** Is this conversation/action/project moving towards relationship?

**Acknowledgments:** Are we acknowledging the history? What and who would you like to acknowledge and celebrate?

**Process & Practice:** Are we on the right track? Do we need to update our practices and processes?

**Goals:** Are we moving towards more and/or improved equity and inclusion practices?

**Implicit Biases:** Where are our blindspots and biases?

*(Adopted from equity Xdesign)*

## VII. Other Business

### A. Staff Handbook (update)

Laylah will provide an update on the staff handbook. Please review the leave section as this was the section that members suggested could use clarifying.

### B. Policies & Procedures

PCM Family & Community Engagement Plan

PCM Emergency Operations Plan

Nurse Suggested Policies

PCM Comprehensive Equity Plan -- delayed to next meeting

**Proposed Motion:** To adopt policies and procedures as presented.

## VIII. Closing Items

### A. Adjourn Meeting

---

**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)