



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

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#### Date and Time

Tuesday April 27, 2021 at 5:00 PM PDT

#### Location

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice . Thank you for understanding and we look forward to seeing you virtually!

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxeyJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive conf

irmation of receipt of your written statement within 48 hours of submission. If you do not recieve confirmation please email JanW@myPCM.org

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Record Attendance		John Cassleman	1 m
<b>B.</b> Call the Meeting to Order	Discuss	John Cassleman	5 m
Take a moment before the meeting to review our operating norms (linked in the footer). Any suggestions for changes, additions, deletions? Are there any items missing in the footer that you'd like to see there? Are there any broken links or links that send you to the wrong document?			
<b>C.</b> Approve Minutes - 3/23/20	Approve Minutes	John Cassleman	2 m
Please thoroughly review minutes and have any amendments typed and ready to put into the chat.			
Our 2 special board meeting minutes will also be approved with these minutes: April 12th and April 22. Similarly, please review and have any amendments ready.			
<b>D.</b> Building our Board Muscles: SCENARIO	Discuss	John Cassleman	10 m
<b>Reminder for Scenarios:</b>			
Examining and discussing scenarios is a good way for boards to grow and stay ahead of issues. Don't get lost in the details of the scenario. These are hypotheticals that other boards have dealt with. Keep in mind Governance vs Management and how you feel the board should collectively APPROACH solving the problem presented (not the minute details of how the problem will be solved or the ultimate decision)			

**SCENARIO**

The HOS decides not to renew a teacher’s contract, but the board chair tells her she must invite the teacher back because she is a powerful force in the community. How do they resolve that issue? Who has veto power?

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|-----------|--------------------------------|---------|----------------|------|
| <b>E.</b> | DEI and Anti-racism Commitment | Discuss | John Cassleman | 10 m |
|-----------|--------------------------------|---------|----------------|------|
- Reflections on our training with Dr. Scott on 4/22. What direction would be like to proceed next as a board? Are there specific trainings or topics we want to delve into together?

**II. Public Comment 5:28 PM**

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|-----------|------------------------|-----|----------------|------|
| <b>A.</b> | Making Public Comments | FYI | John Cassleman | 15 m |
|-----------|------------------------|-----|----------------|------|
- Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADER Team Update 5:43 PM**

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|-----------|--------------|-----|-----------------|-----|
| <b>A.</b> | March Update | FYI | Laylah Sullivan | 8 m |
|-----------|--------------|-----|-----------------|-----|
- Review the LEADERS Team Update.

**IV. Committee Updates 5:51 PM**

Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.

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| <b>A.</b> | LESC (Leadership Evaluation & Support Committee) | Discuss | Beverley Wolff | 2 m |
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	Purpose	Presenter	Time	
<b>B.</b>	DC (Development Committee)	FYI	Laylah Sullivan	2 m
<b>C.</b>	GC (Governance Committee)	FYI	John Cassleman	2 m
<b>D.</b>	FC (Finance Committee)	Vote	Aubree Guyton	2 m

Montion: The FC reccommends the approval of the March financials as presented.

**V. Compliance** **5:59 PM**

As agreed in our [Charter School Contract](#) with the Commission, PCM must meet a list of pre-opening conditions on the proposed deadlines to be able to open. I recommend occasionally each Trustee should read back through the [Statement of Assurances](#) (found in the Compliance folder linked in the footer). This provides a condensed view of what we've agreed to.

Please review the [pre-opening checklist](#). Our HOS will provide a short report on progress.

<b>A.</b>	HOS Update on pre-opening conditions	Discuss	Laylah Sullivan	2 m

We have met all our pre-opening conditions to date. This is reflected in the LEADERS Update as well.

**VI. Other Business** **6:01 PM**

<b>A.</b>	Planning Year Dashboard	Discuss	Laylah Sullivan	5 m
<b>B.</b>	YMCA Service Agreement	Vote	Laylah Sullivan	5 m

WA Charters has modified the operating year dashboard to fit the remainder of the planning year. Please review progress and send me questions.

	Purpose	Presenter	Time
<p>Please review the YCMA service agreement and send me questions. This cost of the enrichment program has been included in the budget. This enrichment program support is essential to operate on a '1/2 day' Wednesday schedule.</p>			

**Proposed Motion:** I propose the board accept the PCM-YMCA 2021-22 agreement as presented.

<b>C.</b>	RAZA Loan Finalization	Vote	Laylah Sullivan	10 m
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Review the pre-closing loan documents from RAZA. These documents are accompanied by an overview. Reference back to the RAZA LOI provided in January to determine if you have any questions. Note: I will ensure John's name is corrected throughout.

<b>VII.</b>	<b>Closing Items</b>		<b>6:21 PM</b>
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<b>A.</b>	Adjourn Meeting	Vote	John Cassleman	1 m
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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)