



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

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#### Date and Time

Tuesday March 23, 2021 at 5:00 PM PDT

#### Location

All board meetings are open to the public. Meetings begin at 5:00 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81114151249?pwd=amNWYWJKTVhuVVdQMmJyU3hrR3ZJZz09>

Meeting ID: 811-1415-1249

Password: 1156

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A. Record Attendance</b>		John Cassleman	1 m

	Purpose	Presenter	Time
<b>B.</b> Call the Meeting to Order	Discuss	John Cassleman	1 m
<b>C.</b> Approve Minutes - 2/23/20	Approve Minutes	John Cassleman	2 m

Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

<b>D.</b> Building our Board Muscles: SCENARIO	Discuss	John Cassleman	10 m
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**Reminder for Scenarios:**

Examining and discussing scenarios is a good way for boards to grow and stay ahead of issues. Don't get lost in the details of the scenario. These are hypotheticals that other boards have dealt with. Keep in mind Governance vs Management and how you feel the board should collectively APPROACH solving the problem presented (not the minute details of how the problem will be solved or the ultimate decision)

**SCENARIO**

TBA

<b>E.</b> DEI and Anti-racism Commitment	Discuss	Laylah Sullivan	3 m
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Review next full board training with Dr. Scott. Address questions.

**II. Public Comment 5:17 PM**

<b>A.</b> Making Public Comments	FYI		15 m
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Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. These should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission.

**III. LEADER Team Update 5:32 PM**

<b>A.</b> January Update	FYI	Laylah Sullivan	8 m
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	Purpose	Presenter	Time
Review the LEADERS Team Update (changing format).			

**Verbal emphasis will be on enrollment and hiring.**

**IV. Committee Updates 5:40 PM**

Please read through committee reports/minutes and come with questions. Committee chairs will not provide updates unless there is a motion or key items to address. Please communicate with committee chairs or the head of school in advance of the meeting if you have questions.

<b>A.</b> LESC (Leadership Evaluation & Support Committee)	Vote	Beverley Wolff	10 m
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Trustees should access the 3/15 LESC notes and review prior to the board meeting.

<b>B.</b> DC (Development Committee)	FYI	Nomin Batmunkh	3 m
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Trustees should review the 3/17 meeting minutes on board on track.

<b>C.</b> GC (Governance Committee)	FYI	John Cassleman	3 m
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Trustees should access the 3/1 and 3/15 GC notes and review prior to the board meeting.

<b>D.</b> FC (Finance Committee)	Vote	Aubree Guyton	3 m
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Trustees should access the 3/16 FC notes and review prior to the board meeting.

**V. Compliance 5:59 PM**

As agreed in our [Charter School Contract](#) with the Commission, PCM must meet a list of pre-opening conditions on the proposed deadlines to be able to open. I recommend occasionally each Trustee should read back through the [Statement of Assurances](#) (found in the Compliance folder linked in the footer). This provides a condensed view of what we've agreed to.

Please review the [pre-opening checklist](#). Our HOS will provide a short report on progress.

<b>A.</b> HOS Update on pre-opening conditions	Vote	Laylah Sullivan	5 m
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We have met all our pre-opening conditions to date. We have also completed almost all of April's conditions. Trustees will check in with each other on commitments outlined by the member tasks list.

**CRITICAL**

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Board Training Series (<i>this is also a grant requirement for WA Charters</i>)</li> <li>• Attendance of Commission Trainings</li> <li>• Completion of F1 Personal Financial Disclosure</li> </ul>			
<b>B.</b> March 22 Commission Board Training Update	Discuss	John Cassleman	15 m
Tentative presenters: John, Dorrie, Aubree			

Trustees in attendance will provide a synopsis of the training. Meeting materials are included in the packet.

List of the [pre-opening conditions](#)

**VI. Other Business** **6:19 PM**

<b>A.</b> Planning Year Dashboard is Here	Discuss	Laylah Sullivan	5 m
WA Charters has modified the operating year dashboard to fit the remainder of the planning year. We will spend a short time reviewing.			

**VII. Closing Items** **6:24 PM**

<b>A.</b> Adjourn Meeting	Vote	John Cassleman	1 m
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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)