



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board Meeting

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#### Date and Time

Tuesday December 22, 2020 at 5:00 PM PST

#### Location

All board meetings are open to the public. Meetings begin at 5:30 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83072704713?pwd=dWxlY3Z3VHF5Wk4vc3N0SGNVa0RhQT09>

Meeting ID: 830-7270-4713

Password: 2315

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### Agenda

##### I. Opening Items

###### A. Record Attendance

**B.** Call the Meeting to Order

**C.** Approve Minutes - 11/24/20

These minutes have not been approved! I am looking into this with BoT. Please thoroughly review minutes and have any amendments typed and ready to put into the chat.

**D.** Building our Board Muscles: SCENARIO

**Reminder for Scenarios:**

Examining and discussing scenarios is a good way for boards to grow and stay ahead of issues. Don't get lost in the details of the scenario. These are hypotheticals that other boards have dealt with. Keep in mind Governance vs Management and how you feel the board should collectively APPROACH solving the problem presented (not the minute details of how the problem will be solved or the ultimate decision)

**SCENARIO**

(Imagining vaccines are available to the general public by August 2021)

Despite a broadly available COVID vaccine, many individuals are not getting vaccinated and community spread is moderate but rising in the weeks leading up to the start of school year. According to recently revised local health department and state government recommendations, students in grades K-5 should be attending school in-person. Parents are divided on sending their students to school in-person.

**Guiding consideration/questions:**

- Materials to review/consider - na

**E.** DEI and Anti-racism Commitment

Dr. Scott has proposed we continue our training as follows:

Over January we watch Cracking the Codes by World Trust Educational Services (I've purchased access) guided by [these prompts](#) and debrief at the January board meeting. This would be followed by a personalized deep dive forum session in February (separate from our board meeting).

February training proposed date: February 17 from 5:00 - 7:00 PM

**Is this manageable for everyone?**

**F.** Welcome Tami & Jan!

**II. Public Comment**

#### A. Making Public Comments

Welcome! If you would like to make public comment you will be called on in the order you logged in/arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. These should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center. You should receive confirmation of receipt of your written statement within 48 hours of submission.

### III. LEADER Team Update

#### A. November Update

Please review the [LEADERS Team Update](#). Carefully review and come with questions.

I will focus on elaborating on current Treasurer situation, enrollment, and reviewing what a Commission board observation will look like.

#### B. Board Assessment Results and Planning

Please review the [full list of goals broken down by Committee](#) that have been recommended by the Governance Committee. Please note this does not mean that no other goals will be added to committees this year. The goals list also only outlines major goals and not the sub-goals to get there. Laylah will support each committee in identifying key dates and building out subtasks. Each committee chair will take on the responsibility of inputting main goals. This should be accomplished before the next committee meeting so these new goals can be discussed during the meeting.

### IV. Committee Updates

Please read through committee reports/minutes and come with questions. Committee chairs will only spend 1-3 minutes providing high level overviews. Questions will be answered as they arise.

#### A. LESC (Leadership Evaluation & Support Committee)

Review 12/21 LESC notes and recommendations for the Board (link will go live after Monday's meeting)

#### B. DC (Development Committee)

Review meeting DC [11/25](#) and [12/16](#) minutes and recommendations for the Board.

If desired the COVID adapted Recruitment-Enrollment-Management plan can be viewed [HERE](#).

The Fund Development Plan can be found [HERE](#). (note: the timeline on a number of the short term goals is being revised again due to COVID and adjustments in the DC).

**C. GC (Governance Committee)**

Review [12/23](#) and [12/14](#) GC and meeting minutes and recommendations.

**D. FC (Finance Committee)**

The last meeting was canceled and the next meeting will take place on January 19.

No recommendations at this time.

**V. Board Financials**

**A. Review November Financials**

Please review the following key documents (most attention should be on the dashboard and budget vs. actuals):

[General Notes](#)

[Finance Dashboard](#)

[Balance Sheet](#)

[Profit & Loss Statement](#)

[Budget versus Actuals](#)

If you need a reminder of what these statements tell you please review the [Planning Yr Financials Considerations](#) (in footer)

**VI. Other Business**

**A.** Thank you Dr. Merrill!

**VII. Closing Items**

**A.** Adjourn Meeting

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Contract](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)