



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Governance Committee (GC) Meeting

Date and Time

Monday May 3, 2021 at 12:00 PM PDT

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
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Agenda

I. Opening Items

- A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

II. Updates, Reports, and Discussion Items

A. Intentions, Outcome, and Efficacy.

Each member share their intentions and desired outcomes with regard to the upcoming meeting.

The committee will also review the prior meeting cycle and suggest improvements to our process.

B. Goals and Tasks

*Until we have developed a process around agenda items and how we can support committees, we will not engage in actual discussion on this topic.

Each meeting, we will review the current goals and tasks of each committee, and ascertain the board's progress.

III. Action Items

A. Governance Committee Tasks - Update

Review assigned Governance Committee tasks (and dates) with committee members.

Committee members make recommendations based on those tasks where applicable.

B. Clarify and establish strategic assumptions (recruitment)

Answer each of the following questions as a group.

Name PCM's strengths, weaknesses, opportunities, and threats, as an organization.

What skills & human resources are we in need of? Why?

What is our number one goal for recruitment right now? What steps need to be taken to achieve that goal? What barriers exist?

IV. Other Items

A. New Items

New items may be suggested for the committee to discuss

V. Closing Items

A. Assign tasks

Close meeting by assigning tasks and due dates

B. Adjourn Meeting

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

Resources: [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)