



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Governance Committee (GC) Meeting

Date and Time

Monday November 23, 2020 at 12:00 PM PST

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89805159124?pwd=Q0dSNE9CTWxsVzR0Y2RDWDJ5M25lQT09>

Meeting ID: 898-0515-9124

Password: 0073

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
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Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

Approve minutes for Governance Committee (GC) Meeting on November 9, 2020

II. Updates, Reports, and Discussion Items

A. Intentions and Outcomes

Each member share their intentions and desired outcomes with regard to the upcoming meeting.

B. Goals and Tasks

Review current committee goals and tasks, and ascertain progress.

C. Board Self-Assessment Overview

Each committee member will present their findings and recommendations from the board assessment.

Laylah: Finance, Academic Oversight, and Development

Hans: Board Composition, Structure, and Recruitment

Henry: Meetings, and Board Goals & Accountability

John: School Leader & Evaluation, and Board Savvy Leader

Come to a consensus on findings/recommendations.

Note: The board self-assessment can be found under the "Assessments" tab. Open "[FY20-21 Initial Board Assessment](#)" and click on Overall Report to view the assessment results.

III. Action Items

A. Prepare Report: Board Self-Assessment

1. Determine recommendations for the board based on the assessment

- a. What do we recommend the board do with the information uncovered by the assessment?
2. Prepare the report on the assessment findings for the board
 - a. What does the board need to know about the assessment? What is most important? Least important?
 - b. How can we best prepare the board to navigate the assessment results on their own?
 - c. What is the most effective way to convey this information?
 - d. Do we need the board to take action? If so, what does the board need to know?

Note: for some context, here was the goal as originally stated: *Determine the board's areas of highest need and determine a course of action for addressing those focus areas.*

IV. Other Items

A. Individual Appraisals

Review the purpose of the individual appraisals.

Review form: [Individual Trustee Goals Form](#) (general thoughts)

V. Closing Items

A. Adjourn Meeting

The [Governance Committee's description and responsibilities as it relates to other committees as well as its grounding documents](#) should be revisited frequently.