



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### PCM Board of Trustees Meeting

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#### **Date and Time**

Tuesday September 8, 2020 at 5:30 PM PDT

#### **Location**

Due to impacts of COVID-19, PCM board meetings will be held virtually via the Zoom platform until further notice s. Thank you for understanding and we look forward to seeing you virtually!

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#### **Agenda**

##### **I. Opening Items**

- A.** Record Attendance
- B.** Call the Meeting to Order
- C.** Approve Minutes

Approve minutes for PCM Board Working Group Meeting on August 18, 2020

##### **II. Leadership Support & Evaluation**

##### **III. Academic Excellence**

##### **IV. Development**

- A.** Fund Development Planning Update

##### **V. Finance**

## VI. Other Business

### A. LEADERS Team Update

Please review the [Updates Slides](#) prior to the meeting. I'm happy to address any questions or provide further explanation.

### B. Committee Setup

We should begin assigning seats to chair committees (discussing timeline for creation, planning year goals for each committee, etc).

#### **These are our standing Committees:**

Governance Committee (GC) -

Development Committee (DC)- Dorrie

Finance Committee (FC) - (must be treasurer)

Academic Excellence Committee (AEC) - (likely best to establish later)

Leadership Evaluation and Support Committee (LESC) -

\*\*Committee descriptions can be found [HERE](#).

Discuss setting up independent (Community Engagement Committee)...separate 501(c)(3)

### C. Fund Development PD

#### **Topics...**

- **Fund Development Plan,**
- **Board Roles,**
- **What's our cadence,**
- **What does 100% Board giving mean (why the extra monetary ask right now?)**
- **Broad definition of 'giving'**
- **How to ask**

### D. Board Goals

Review board goals drafted to date (on the left side of the BoT platform select Goals....they are currently nested under committees as this is our end goal). These should be set using the SMART Goal method and will be revisited at each meeting (monthly at min). Review the [board related commitments outlined in the app](#) to get some bearing.

As a quick reminder smart goals are "specific," "measurable," "attainable," "relevant," and "time-bound." This is a [useful article](#).

## **VII. Closing Items**

### **A. Adjourn Meeting**