



# Explorations Charter School

## Minutes

### Governing Board Regular Meeting

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#### Date and Time

Tuesday December 19, 2023 at 5:30 PM

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#### Directors Present

Ginni Block (remote), Hilary Paden (remote), Kristin Peterson (remote), Lori Noto (remote), Robert Peterson (remote)

#### Directors Absent

Bill Hallam, Melony Brady-Shanley, Sarah Annis Haynes

#### Guests Present

Jill Johnson, Joe White (remote), Susan O'Rourke (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Robert Peterson called a meeting of the board of directors of Explorations Charter School to order on Tuesday Dec 19, 2023 at 5:40 PM.

#### C. Discussion and possible action to add new board member

Kristin Peterson introduced herself to the board and reviewed her history and desire to come onto the Board. She is the parent of a 2023 graduate from Explorations

Ginni Block made a motion to Approve the appointment of Kristin Peterson to the Board.  
Hilary Paden seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes - 11/21/2023 Regular Board Meeting**

Robert Peterson made a motion to approve the minutes from Governing Board Regular Meeting on 11-21-23.  
Ginni Block seconded the motion.  
Vote was 4-0-1 (Kristin Peterson abstained)  
The board **VOTED** to approve the motion.

##### **Roll Call**

Kristin Peterson	Abstain
Ginni Block	Aye
Lori Noto	Aye
Bill Hallam	Absent
Hilary Paden	Aye
Robert Peterson	Aye
Sarah Annis Haynes	Absent
Melony Brady-Shanley	Absent

## **II. Financial**

#### **A. Monthly Report**

Ginni Block made a motion to Approve the November 2023 Financial Report.  
Hilary Paden seconded the motion.  
Susan presented the financial report. The school currently has \$135,000 taken from the link of credit. This will be repaid when the December state check is received.

Motion passed 4-0-1 (Kris Peterson abstaining)

The board **VOTED** to approve the motion.

##### **Roll Call**

Ginni Block	Aye
Kristin Peterson	Abstain
Sarah Annis Haynes	Absent
Hilary Paden	Aye
Robert Peterson	Aye
Melony Brady-Shanley	Absent
Bill Hallam	Absent
Lori Noto	Aye

Jill is still working with Susan on budget changes. She is waiting for the final grant award to a recent Mental Health grant and should have this information soon. She plans to present to Finance Committee and full board in January.

### **III. Committee Updates**

#### **A. Finance Committee**

The finance committee approved bonuses for school staff this year.

#### **B. Policy Committee**

The Policy Committee did not meet, but they need to meet in January 2024

#### **C. Personnel Committee**

Sarah Haynes and Bill Hallam are working on the Employee Handbook revisions and plan to have it finished to present to the board in January 2024.

### **IV. School News**

#### **A. Attendance/Chronic Absenteeism**

Current attendance is an overall improvement over last year. Joe White and Beth Kelley continue to discuss attendance on a daily basis. Students at the school have been affected recently by COVID, flu and stomach bug.

#### **B. General Updates**

Enrollment - Bill Hallam has been leading an enrollment committee to discuss future planning for the school.

### **V. Other Business**

#### **A. Renewal Visit Discussion Follow Up**

Staff Member Representative to the Board - The state requested that the board ask a new staff member to be the representative to the board. Bill Hallam has served in this role for 9 years. The Board would like to thank Bill for his service and welcome him to continue to attend meetings and offer comments and suggestions.

Meeting with Sharon Fuller - Jill Johnson and Joseph White met with Sharon Fuller to discuss teacher certification, TEAM, and staff observations. Sharon was very pleased with our current practices, she commented that many schools she visits are not as detailed about their paperwork completion.

Sharon requested a short description of our Adventure Ed program linking it to our charter for certification compliance purposes.

#### **B. Flooding Emergency Update**

All demolition has been completed on the lower level. Jill Johnson is currently waiting for the final check and approval from the insurance company to begin the next phase of the rebuild.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,  
Joe White

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## **Documents used during the meeting**

- Monthly Report November 2023.pdf