

APPROVED



## Miles Ahead Charter School

# Minutes

## MACS Board Meeting

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### Date and Time

Thursday February 15, 2024 at 7:30 PM

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### Directors Present

A. Lee (remote), A. Turner (remote), C. Browne-Roberts (remote), C. Meniffee (remote), D. Laguerre II, E. Miller (remote), E. Quackenbush (remote), H. Lust (remote), J. Toussaint (remote), T. Reese (remote), U. Sayers (remote)

### Directors Absent

J. Browning

### Directors who arrived after the meeting opened

D. Laguerre II

### Directors who left before the meeting adjourned

C. Meniffee

### Guests Present

K. Bloxson (remote), [gstevens@gacharters.org](mailto:gstevens@gacharters.org) (remote)

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## I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

H. Lust called a meeting of the board of directors of Miles Ahead Charter School to order on Thursday Feb 15, 2024 at 7:35 PM.

**C. Confirm amount of people who signed up in advance for Public Forum**

**D. Approve Meeting Agenda**

J. Toussaint made a motion to Approve the agenda for the Feb, 15th meeting.

T. Reese seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes from January 18, 2024**

T. Reese made a motion to approve the minutes from MACS Board Meeting on 01-18-24.

J. Toussaint seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Treasurer's Report**

**A. Monthly Treasurer's Report/ Review of Monthly Forecasts**

Dorian updated the board on all deposits, withdrawals, and expenses for the month of January.

**III. Committee Updates**

**A. Committee Updates**

D. Laguerre II arrived at 7:49 PM.

Committees gave monthly update regarding what they have been working on for the month of February.

- Academic-approved the school calendar during an emergency meeting as well as submitted items on the Monitoring checklist that were assigned to the Academic Committee.
- Development Committee- worked on brainstorming fundraisers such as a Sneakers Ball or Facebook fundraiser.
- Governance- worked on getting board members to do the Skills profile in Board on Track and getting Gregg Stevens access to Board on Track.

**IV. MACS PTO (Parent Teacher's Organization) Update**

**A. MACS PTO Update**

PTO gave updates on action items they have on their agenda for MACS.

**V. Executive Director Updates**

**A.**

## Executive Director's Updates

- Kolt gave enrollment updates for SY24-25.
- Kolt gave updates to the Monitoring Action Plan that each board member/committees were tasked with supporting.
- Will begin building out a plan to begin renovations for the 2nd building.
- Fiscal year planning for next year will need RFPs for bus companies and facility cleaning providers.
- Kolt will need support in building the profile for the prospective Assistant PRincipal.

## VI. Items to Vote On

### A. 2024-2025 Calendar review with Kolt's Recommendations for vote ... Tabled at January 18, 2024 Board Meeting:

- E. Quackenbush made a motion to to approve the 2024-2025 school calendar.  
C. Browne-Roberts seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
C. Menifee left at 8:16 PM.

### B. Conflict of Interest Policy

- C. Browne-Roberts made a motion to accept the Conflict of Interest Policy with the changes listed in the discussion.  
J. Toussaint seconded the motion.  
Adjust the Conflict of Interest Policy to July 1st 2023 to June 30th 2024  
The board **VOTED** unanimously to approve the motion.

### C. Fiscal Policies Update: Annual Operating Budget Approval Process

- U. Sayers made a motion to approve the Fiscal Policies Update regarding the Annual Operating Budget Approval Process.  
J. Toussaint seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### D. Federal Programs Manual

- A. Lee made a motion to approve the Federal Programs Manual.  
C. Browne-Roberts seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### E. Employee Handbook

- J. Toussaint made a motion to approve the Employee Handbook updates.  
E. Miller seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### F.

### **Standard Operating Procedures**

A. Lee made a motion to approve the Standard Operating Procedures.

E. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Volunteer Manual**

E. Quackenbush made a motion to approve the Volunteer Manual.

J. Toussaint seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Scholar Handbook**

C. Browne-Roberts made a motion to approve the Scholar Handbook.

T. Reese seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. Employee Leaves & Absences Policy (Incorporates FMLA Provisions)**

C. Browne-Roberts made a motion to approve the Employee Leaves & Absences Policy (Incorporates FMLA Provisions).

J. Toussaint seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Meeting Discussion Topics**

### **A. MACS 5-Year Strategic Plan ... Review At The March 16, 2024 In Person Board Meeting:**

Table for next board meeting, will look at a 3 year Strategic Plan.

### **B. Facility**

See Executive Director Updates

### **C. Board Chair Followups**

### **D. Gregg Stevens**

## **VIII. Closing Items**

### **A. Public Forum - Opportunity for Submitted Questions from Public**

### **B. Announcements**

### **C. Next Board Meeting: March 16, 2024, @ 9am, @MACS**

### **D.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,  
H. Lust