

APPROVED



Miles Ahead Charter School

Minutes

Development Committee Monthly Meeting

Date and Time

Thursday November 2, 2023 at 7:30 PM

Committee Members Present

A. Turner (remote), C. Meniffee (remote), E. Quackenbush (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Meniffee called a meeting of the Development Committee Committee of Miles Ahead Charter School to order on Thursday Nov 2, 2023 at 7:33 PM.

C. Approve Minutes

No Minutes Needed to Approve. This was our first formal meeting.

II. Development Committee

A. Responsibilities Defined:

Responsibilities

1. Develop annual and multi-year fundraising plans that will generate the funds needed to meet the non-public and non-grant fundraising goal.
2. Coordinate the implementation of the fundraising plan with fundraising efforts by senior staff, parents, and other volunteers.
3. Develop a plan to develop sub-committee systems to successfully carry out the fundraising events and activities that are part of the annual fundraising plan; supervise the functions of the sub-committees
4. Develop a plan for involving all Board trustees in the non-grant resource development activities of the organization.
5. Arrange for Board training on development issues, as needed.
6. Create specific measurable board-level goals for the year as part of the full board planning process.
7. Report to the Board of Trustees at regular meetings of the Board in a manner determined by the Board.
8. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Board of Trustees.

III. Next Steps

A. Action Items

- Charles will attend next finance committee meeting
- Erin will get create a plan for Giving Tuesday
- Erin will connect with Kolt to give help with PTA
- Angel will work on sub-committees

B. Review Development Roles and Responsibilities Chart

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
A. Turner