APPROVED

Miles Ahead Charter School

Minutes

MACS Board Meeting

Date and Time
Saturday June 15, 2024 at 9:00 AM

Location
Meeting in person at MACS.
4665 Macland Road, Building 300 Powder Springs, GA 30127

Zoom Option:

Join Zoom Meeting

Directors Present
A. Lee, A. Turner (remote), C. Menifee (remote), D. Laguerre II, E. Miller, H. Lust, J. Toussaint, T. Reese (remote), U. Sayers

Directors Absent
C. Browne-Roberts, E. Quackenbush

Directors who arrived after the meeting opened
T. Reese

Ex Officio Members Present
G. Stevens

Guests Present
Chasity McCrary, Jordan Troutman, K. Bloxson, Takia Lamb-TK Consulting and Design (remote)

I. Opening Items

A. Record Attendance / Confirm Quorum

B. Call the Meeting to Order

H. Lust called a meeting of the board of directors of Miles Ahead Charter School to order on Saturday Jun 15, 2024 at 9:19 AM.

C. Confirm amount of people who signed up in advance for Public Forum

D. Approve Meeting Agenda

D. Laguerre II made a motion to June 15ht meeting agenda.
J. Toussaint seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from May 16, 2024

E. Miller made a motion to approve the minutes from MACS Board Meeting on 05-16-24.
J. Toussaint seconded the motion.
Approve the meeting minutes with the amendment made by Ashlee in the Executive Session section (reformat to reflect votes made after the Executive Session ended).

Ashlee made the correction during the June 2024 meeting.
The board **VOTED** unanimously to approve the motion.

II. Treasurer's Report

A. Treasurer's Report- Presented by Dorian

- Dorian gave updates on the May 2024 balances and expenses as well as the April 2024 Balance Sheet (please see presentation).
- Dorian also went over the Monthly Forecast and the FY 24 Budget and Current Forecast.
- Greg shared that MACS is in good financial position for the SY24-25.

https://docs.google.com/presentation/d/1CWUdIxzAbsHg2XS28Q_k7JLTIDGArg-VipD3kvyDN1k/edit#slide=id.g291336547e2_0_273

III. Committee Updates

A. Committee Updates

- Academic Committee- no updates, however, the Academic Committee needs to identify the LKES contact within then next 30 days.

- Finance Committee- no updates
- Governance Committee- discussed alternatives for board members to complete their recommended SCSC Trainings.
- Development Committee- Kolt updated the board that we got accepted into Invention Lab portfolio to support building out inventive spaces and labs for learners as well as provide trainings for educators. Working to develop a better digital presence for MACS to attract donors, talent and families interested in partnering with MACS.

B. Guest Presentation: Web Development Project Proposal

T. Reese arrived at 9:47 AM.

- TK Consulting & Design, LLC- Atlanta based company that supports businesses in web development to increase businesses reach and span.
  - *Takia Lamb, CEO & Founder- presented out her proposal for web development for MACS.*
  - *MACS Web Development Project Proposal*
    - https://drive.google.com/file/d/11JPRVmO4CtG-oBEu7TqYWUTkX9vwHJWI/view?usp=sharin
  - *International Academy of Smyrna - 12 Month Impact Report*
    - *https://drive.google.com/file/d/11ImLfA5YF9LpzSaMSsiNO_Fjc_z70IfS/view?usp=sharing*
- Board asked clarifying questions regarding the packages and components within the presented in the presentation.
- Takia shared specific recommendations for MACS and proposed doing an audit of our website with specific recommendations that makes the website more appealing to all visitors and accessible to visitors. Website audit is $350.

E. Miller made a motion to obtain an audit for TK Consulting & Design, LLC of the MACS website then based on the recommendations TK Consulting & Design, LLC will provide a new proposal specific to the audit recommendations.
U. Sayers seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Executive Director Updates

A. Executive Director's Updates

- https://docs.google.com/presentation/d/1n8ufQCt-AKiXgziekF4t-oEb57fP6pyGyahmz83dOTo/edit#slide=id.g2718e42d1bd_0_6
- Kolt gave updates on GMAS/MAPP data. The board gave recommendations to support MACS with improving instruction and data.

- Kolt shared concerns for FY25-the board suggested reaching out to RESA and/or a private consulting company.
- Financial Decisions-discussed teacher raise options, teacher bonuses, and other financial components to increase retention.
    - Discussed who who would get the bonus/increase based on state definition of certified teachers.
    - Discussed Kolt speaking with EdTech in what can be afforded based on the FY25 budget for additional bonuses for additional staff.
- Board asked for the board to begin holding office hours and sending correspondences to the staff (via Kolt) to share information.
    - Begin with a letter regarding how the bonus works and being transparent with who qualifies based on state guidance.
- Kolt gave updates on the Employee Handbook section by section. She also shared Employee Handbook next steps to add to the handbook.
    - **Merging the Leave Policy into the Employee Handbook.**
        - **VOTE:** Do you want Sick Time to rollover into TRS annually or no?
    - **Creating leave schedules and reporting days for the following aligned to salaries:**
        - **VOTE:** Director/Leadership Positions (Annual) Instructional Staff (220 days); Instructional Staff (190 days); Part Time Staff (Fewer than 30 hours per week)
    - **Create PTO policies for the following aligned positions:**

VOTE: Director/Leadership Positions (Annual) - 2 weeks PTO, Sick Day Policy, WFM (1/month)
Non-Instructional Staff (220 days) - 7 PTO, Summer Hours, Sick Day Policy
Instructional Staff (190 days) - 7 PTO Sick Day Policy
Part Time Staff (Fewer than 30 hours per week) - No PTO

- Kolt shared the Purchasing Votes Information with the Board:
    - **1. redefinED Grant Spending ($187,200)**

VOTE: Curriculum Replenishment (no more than $50,000)
VOTE: Technology Replenishment (no more than $100,000) Quote 2 : $95,459.77
VOTE: Platform Renewals (ParentSquare, LiveSchool, etc.) (no more than $25,000)

3OAKS Order for Expansion
VOTE: Furniture and Fixture Expansion Materials (no more than $200,000)
External Lender or TRUIST for financing options

V. Items to Vote On

A.

Approval for Board Director: Dr. Joel Hazard

A. Lee made a motion to approve Dr. Joel Hazard to be recommended by board.
E. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval for Board Director: Jordan Troutman

U. Sayers made a motion to approve Jordan Troutman to the board of Directors.
E. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval for MACS Board Director: Lamont Schumpert

E. Miller made a motion to approve Lamont Schumpert to the board of directors.
D. Laguerre II seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Employee Handbook Revisions

A. Lee made a motion to accept all Employee Handbook recommendations presented by Kolt.
E. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.
U. Sayers made a motion to Creating leave schedules and reporting days for the following aligned to salaries: Director/Leadership Positions (Annual) Instructional Staff (220 days); Instructional Staff (190 days); Part Time Staff (Fewer than 30 hours per week).
J. Toussaint seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Toussaint made a motion to Create PTO policies for the following aligned positions: Director/Leadership Positions (Annual) - 2 weeks PTO, Sick Day Policy, WFM (1/month)Non-Instructional Staff (220 days) - 7 PTO, Summer Hours, Sick Day Policy, Instructional Staff (190 days) - 7 PTO Sick Day Policy, Part Time Staff (Fewer than 30 hours per week) - No PTO.
D. Laguerre II seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 3OAKS Furniture limit (no more than $200,000)

J. Toussaint made a motion to accept the 3OAKS Furniture quote Furniture and Fixture Expansion Materials (no more than $200,000) External Lender or TRUIST for financing options.
U. Sayers seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. redefinED Grant Spending ($187,000)

J. Toussaint made a motion to -Curriculum Replenishment (no more than $50,000) - Technology Replenishment (no more than $100,000) Quote 2 $95,459. 77 -Platform Renewals (Parent Square, Live School, MAPP, etc.) (no more than $25,000).
A. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Meeting Discussion Topics

A. MACS 4-Year Strategic Plan ... The June 15th In Person Board Meeting Will Be an Extended Meeting to Allow Dedicated Time To Review/Update The Plan.

- Kolt and the board worked on completing the 4 year MACS Strategic Plan.https://docs.google.com/document/d/11Jrpy15V9nwtt4TranDiKxjPFcEzsx8u/edit
- Kolt suggested that MACS focuses on expanding completely to Building 200 by Year 3 and applying to the 2024-25 Replication & Expansion Cohort program to support those costs.

B. Board Chair Followups

- FY24 SCSC Governance Training:
  - There are some follow-ups required to get the board to 100% of the required 12 hours of Governance Training per Board Member. I have communicated to those that have to complete the training that was missed.

- **Board Members Resigned/Roll-off Status:**
  - Justin Browning (Academic Excellence Committee Chair) - Resigned as of March 31, 2024
  - Ashlee Lee (Board Secretary/Academic Excellence Committee) - Rolls Off June 30, 2024
  - Celine Browne-Roberts (Academic Excellence Committee) - Rolls Off June 30, 2024

C. Gregg Stevens

- Gregg updated us on some changes at the GCSA.

D. Executive Session (If Required)

VII. Closing Items

A. Public Forum - Opportunity for Submitted Questions from Public

B.

Announcements

C. The July Board Meeting Will Be Cancelled For Summer Vacation

D. Next Board Meeting: Thursday August 15, 2024 @ 7:30pm via Zoom

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:24 PM.

Respectfully Submitted,
H. Lust