APPROVED

Launch Expeditionary Learning Charter School

Minutes

June 2024 Board Meeting

Date and Time
Tuesday June 25, 2024 at 6:30 PM

Location
Zoom

Topic: Launch Board of Trustees Meeting - June 2024
Time: Jun 25, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
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Trustees Present
C. Noel (remote), D. Hazelwood (remote), J. Harber (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), N. Lirette (remote), R. van de Sande (remote)

Trustees Absent
M. Dukes

Guests Present
A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), Matt Webster (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Tuesday Jun 25, 2024 at 6:30 PM.

II. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from April 2024 Board Meeting on 04-17-24.
K. Lewandowski seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes

J. Harber made a motion to approve the minutes from October 2023 Board Meeting on 10-16-23.

K. Lewandowski seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. 23-24 School Year Reflection

A. Reflecting on the 23-24 School Year and Looking Ahead

The Executive Director presented highlights of the past school year, reflected on lessons learned, and looked ahead to opportunities and risks in the upcoming year. The board provided brief comments.

IV. Launch Board Member Candidate - Matt Webster

A. Introduce Launch Board Member Candidate Matt Webster

Board candidate Matt Webster met the board, discussed why he wants to join the Launch board, and answered brief questions from board members.

V. Board Candidate Approval

A. Board Candidate Approval

K. Lewandowski made a motion to approve Matt Webster to join the board.
J. Harber seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. ACTION ITEM: Board Term Approvals

A. Board Term Approvals

K. Lewandowski made a motion to renew board terms for Jonathan Harber, Marcia Ward-Mitchell, and Nicole Lemerond.
R. van de Sande seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Enrollment Update

A. Enrollment Update

The COO presented an update on current enrollment for the upcoming school year, including challenges and enrollment strategy. The COO answered brief questions from the board.

VIII. ACTION ITEM: FY25 Budget Presentation and Approval

A. FY25 Budget Presentation and Approval

The Director of Finance and the Finance Committee presented the FY25 Budget to the board for discussion and approval. The DOF and ED answered questions from the board.
J. Harber made a motion to approve the FY25 Budget.
M. Ward-Mitchell seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. ACTION ITEM: Strategic Plan Approval

A. Strategic Plan Approval

The Executive Director presented the final strategic plan to the board for discussion and approval. The ED answered brief questions from the board.
J. Harber made a motion to approve the Strategic Plan.
K. Lewandowski seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. ACTION ITEM: SY24-25 Board Calendar

A. SY24-25 Board Calendar Approval

M. Ward-Mitchell made a motion to approve the SY24-25 Board Calendar.
C. Noel seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. ACTION ITEM: HR Policies Manual Updates for Approval

A. HR Policies Manual Approval

The Sr. Director of Finance presented on updates to the staff handbook for board approval.
J. Harber made a motion to approve the updated HR Policies Manual.
M. Ward-Mitchell seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
J. Harber