APPROVED

Launch Expeditionary Learning Charter School

Minutes

Board Meeting

Date and Time
Wednesday September 25, 2019 at 6:30 PM

The meeting will take place over video-conference at the following link: https://zoom.us/j/210487816

Trustees Present
D. Hazelwood (remote), G. Lee, J. Harber, N. Lemerond, N. Lirette, R. van de Sande

Trustees Absent
R. Stopol

Guests Present
A. Rubin, C. Schlafer (remote), E. Kussell, G. Roehm (remote), R. Tang

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Sep 25, 2019 at 6:30 PM.

II. Welcome 19-20 School Year!

A. Start of the Year Review

The Head of School highlighted the successes of the start of the school year, including strong student culture, orderly transitions, and great staff feedback. The Head of School answered brief questions from the board.

III. Action Item

A. Approve New Board Member - Melanie Dukes

J. Harber made a motion to approve M. Dukes as a member of the board.
G. Lee seconded the motion.
Launch Expeditionary Learning Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Melanie Dukes as a member to its Board of Trustees, with a term expiring on June 30, 2024, pending approval by NYSED. The resolution approving Melanie Dukes is adopted upon NYSED's approval.
The board **VOTED** unanimously to approve the motion.

IV. Action Item

A. Officers and Committees

G. Lee made a motion to approve the new roles.
J. Harber seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Action Item

A. Discipline Policy Update

J. Harber made a motion to approve the revision to the discipline policy.
G. Lee seconded the motion.
The motion did not carry.

VI. NYS Assessment Data

A. Present the 2018-2019 NYS Assessment Data

The Executive Director presented a high-level overview of last year's state assessment data. The Head of School noted the lessons learned from last year and the steps being taken to improve this year. The ED and Head of School answered brief questions from the board.

VII. Enrollment Update

A.

Presentation on Enrollment and Budget Projections

The Director of External Affairs presented on the current status of recruitment and enrollment for the 2019-2020 school year. The Executive Director gave an overview of the budget variance and the efforts to reduce the variance, including enrolling more students, cutting expenses, and fundraising.

VIII. Government Relations

A. Update on Government Relations

The Executive Director presented an update on government relations work.

IX. Information Items

A. Information Items

The Executive Director presented on several informational items for the board:
- an update on the CFO transition
- an update on board recruitment
- an update on the strategic planning

X. Executive Session

A. Executive Session - ED Evaluation

The board members remained to conduct an ED evaluation.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
J. Harber